

Nagpur Shikshan Mandal's
Shri Mathuradas Mohota College of Science, Nagpur
CWC - College Working Committees (2026-27)
Chairman of all the committees: Dr. Jeevan R. Dontulwar, Principal

Sr. No.	Name of Committee	In charge	Members
1. PLANNING			
1.1	Strategic Planning	Prof. J. R. Dontulwar	Prof. A. M. Sawane Dr. N. V. Palande Ms. S. D. Khalatkar Dr. V. H. Badiye Dr. S. A. Jawadand Mr. A. V. Tiwari Mrs. S. S. Dharashivkar
1.2	Purchase Committee	Prof. J. R. Dontulwar Chairman Prof. M. G. Dhonde In charge	Dr. U. R. Sonparote Dr. S. A. Jawadand Mr. G. C. Vandile Mrs. M. H. Marbade
1.3	Academic calendar	Prof. M. G. Dhonde	Prof. Dhonde will constitute a committee in consultation with the principal.
1.4	Timetable (UG)	Prof. J. N. Ramteke	All HODs
1.5	Timetable (PG)	Dr. N. V. Palande	PG coordinators of respective subjects
1.6	Short term course (For Sem II, IV and V)	Dr. V. H. Badiye	Sem I and II: Dr. S. S. Chavhan Mr. R. R. Tambatkar Dr. S. Mankar Shirpurkar Ms. R. K. Pali Ms. N. C. Bajirao Sem III: Respective STC coordinators Sem V and VI: Dr. B. H. Salame Dr. K. S. Ganorkar Dr. V. S. Sapner Mrs. C. V. Bhoyar
2. ADMISSIONS			
2.1	UG Admissions (Grant-in aid)	Prof. A. M. Sawane Incharge Dr. V. H. Badiye Co-incharge	As per the notice
2.2	UG Admissions (Non-grant)	Dr. S. Mankar Shirpurkar	As per the notice
2.3	PG Admissions	Dr. N. V. Palande	PG coordinators of respective subjects and one non-teaching staff/ad hoc staff of the respective departments
2.4	Prospectus- Senior college	Ms. S. D. Khalatkar	Dr. N. V. Palande Dr. S. A. Jawadand Dr. A. Danao Bodhane Mr. A. V. Tiwari Ms. P. S. Dudhe Mrs. S. S. Dharashivkar Ms. R. K. Pali
2.5	Prospectus- Junior college	Dr. V. R. Ramgunde	Dr. S. S. Gunjekar Mrs. S. S. Ganje

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			Mr. S. B. Ramteke
3. ACCREDITATION RELATED			
3.1	IQAC	Dr. V. V. Soman (Coordinator)	Dr. N. V. Palande- Co-coordinator The IQAC will be constituted as per the guidelines issued by UGC/ NAAC from time to time.
3.2	NIRF	Dr. V. H. Badiye Incharge Dr. P. G. Gupta Co-incharge	Dr. V. S. Sapner
			Dr. K. S. Ganorkar
			Mr. G. C. Vandile
			Mr. R. R. Tambatkar
			Mrs. C. V. Bhoyar
			Ms. R. K. Pali
			Mrs. M. Y. Sadhankar
			Ms. R. C. Linge
3.3	Institutional Academic and Administrative Audit (internal and external)	Dr. V. H. Badiye	Dr. Badiye will constitute the committee(s), as per the requirement, in consultation with the principal.
4. ADMINISTRATION			
4.1	PG Programs	Dr. N. V. Palande	All PG coordinators of respective subjects
4.2	Academic monitoring	Dr. M. T. Bherwani	Dr. A. V. Setiya
			Dr. P. G. Gupta
			Dr. S. S. Chavhan
			Ms. B. K. Madavi
4.3	Feedback (from all stakeholders)	Ms. S. D. Khalatkar	Dr. U. R. Sonparote
			Mr. A. V. Tiwari
			Mr. R. R. Tambatkar
			Dr. N. M. Luharia
			Ms. R. K. Pali
			Mrs. C. V. Bhoyar
			Dr. M. M. Katiya
			Mr. P. K. Tete
4.4	Website	Dr. N. V. Palande	Ms. R. K. Pali
			Mr. V. S. Deshmukh
			Dr. V. R. Ramgunde
4.5	NEP implementation and governance	Prof. D. V. Nandanwar In charge Prof. S. K. Giri Co-in charge	Prof. P. U. Gajbe
			Dr. S. T. Rathod
4.6	Social media and Bi-Monthly Magazine	Ms. P. S. Dudhe	Mr. A. V. Tiwari
			Dr. A. Danao Bodhane
			Dr. S. S. Chavhan
4.7	AISHE	Prof. N. D. Meshram	Prof. P. U. Gajbe
			Dr. S. T. Rathod
			Dr. A. V. Setiya
			Ms. B. K. Madavi
			Mr. V. S. Deshmukh
			Mr. A. P. Kale
4.8	MIS	Prof. S. K. Giri In charge	Prof. N. D. Meshram
			Dr. S. T. Rathod

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		Prof. P. U. Gajbe Co-in charge	Dr. M. T. Bherwani Dr. V. S. Sapner
4.9	University related work	Dr. V. H. Badiye	Dr. B. H. Salame Other members will be notified as per the requirement for a specific task.
4.10	Alumni Cell	Dr. B. H. Salame	Dr. U. R. Sonparote Dr. V. H. Badiye Dr. S. A. Jawadand
4.11	Annual reports of all the departments	Dr. A. Danao Bodhane	All HODs and Director of Sports and Physical education, Librarian, Teacher in-charges of relevant committees
4.12	Infrastructure maintenance and repair	Prof. M. G. Dhonde	Mr. G. C. Vandile Mr. A. V. Tiwari Mr. R. R. Tambatkar Mr. C. S. Patil Mr. K. R. Hedao Mr. S. B. Ramteke
4.13	Campus cleanliness and maintenance	Dr. M. T. Bherwani	Prof. N. D. Meshram Dr. S. S. Chavhan Mr. G. C. Vandile Mr. S. G. Tammewar Dr. M. A. Jamdarkar Mr. S. B. Ramteke Mr. C. S. Patil Ms. R. K. Pali Mr. A. Kale Ms. R. C. Linge Mrs. V. Bhoyar Ms. B. Tijare
4.14	Scrutiny Committee for PBAS proposals for placements/ promotions through CAS	Prof. J. R. Dontulwar	Prof. D. V. Nandanwar Prof. A. M. Sawane Dr. N. V. Palande
4.15	Bills / voucher scrutiny committee	Mr. G. C. Vandile	Dr. P. G. Gupta Dr. V. S. Sapner Mr. V. S. Deshmukh
4.16	Development and maintenance of green/ energy efficient campus	Dr. A. Danao Bodhane	Dr. Danao Bodhane will constitute a committee in consultation with the principal.
5. WOMEN WELFARE			
5.1	ICC	Dr. U. R. Sonparote	As per the government and university norms, URS will constitute the committee in consultation with the principal.
5.2	Women cell	Dr. A. Danao-Bodhane	Dr. P. G. Gupta Ms. B. K. Madavi Ms. P. S. Dudhe Ms. R. K. Pali Mrs. M. Y. Sadhankar
6. EXAMINATION RELATED			
6.1	RTMNU Exams and	Prof. D. V. Nandanwar	Prof. P. U. Gajbe

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	University-related students' queries	Officer in charge Prof. N. D. Meshram Officer co-in charge	Dr. S. T. Rathod Dr. Vijay Sapner Dr. S. Mankar Shirpurkar Mrs. C. V. Bhoyar Mr. A. S. Kholkute
6.2	College level test examinations/ Unit tests	Prof. P. U. Gajbe	Prof. A. A. Fulzele Dr. S. T. Rathod Dr. M. T. Bherwani Dr. P. G. Gupta Ms. P. S. Dudhe
6.3	University result analysis	Dr. S. S. Chavhan	Dr. S. T. Rathod Mr. G. C. Vandile Dr. K. S. Ganorkar Dr. S. Mankar Shirpurkar Mrs. S. S. Dharashivkar PG result will be analyzed by respective subject coordinators
6.4	Examinations conducted by agencies other than RTMNU	Mr. G. C. Vandile	Mr. A. S. Kholkute Mr. R. R. Gandhi
6.5	Academic Bank of Credits	Prof. S. K. Giri	Prof. N. D. Meshram Dr. S. T. Rathod Dr. M. T. Bherwani Dr. S. S. Chavhan Dr. S. Mankar Shirpurkar
7. STUDENTS' WELFARE			
7.1	Students' Development Cell	Dr. B. H. Salame	Dr. P. G. Gupta Dr. S. S. Chavhan Ms. R. K. Pali Dr. K. S. Ganorkar Dr. A. V. Setiya
7.2	Students' scholarships	Prof. M. G. Dhonde	Mr. A. V. Tiwari Dr. K. S. Ganorkar Ms. D. M. Thakre
7.3	Institutional scholarship fund	Prof. M. G. Dhonde In charge Mr. A. V. Tiwari Co-in charge	All HODs and PG coordinators
7.4	Training and Placement Cell	Dr. V. H. Badiye	Dr. S. A. Jawadand Mr. R. R. Tambatkar Mr. G. C. Vandile Ms. R. K. Pali Mrs. C. V. Bhoyar Mrs. M. Y. Sadhankar Mr. V. S. Deshmukh
7.5	Skill Development	Dr. A. Danao Bodhane	Dr. A. V. Setiya Mr. G. C. Vandile Dr. V. S. Sapner
7.6	Career Katta	Dr. S. A. Jawadand Incharge	Ms. B. K. Madavi Mr. R. R. Tambatkar

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		Dr. A. Danao Bodhane Co-incharge	Mrs. C. V. Bhoyar Mrs. S. S. Dharashivkar
7.7	Competitive Examination Cell (UPSC, MPSC, IIT-JAM, NET, SET, and others)	Dr. S. A. Jawadand Incharge Dr. A. Danao Bodhane Co-incharge	Mr. G. C. Vandile Dr. K. S. Ganorkar Mr. R. R. Tambatkar Mrs. M. Y. Sadhankar
7.8	Students Grievance Redressal	Dr. U. R. Sonparote	Ms. S. D. Khalatkar Dr. A. Danao Bodhane Ms. P. S. Dudhe Mr. R. R. Tambatkar Ms. N. C. Bajirao Dr. S. Mankar Shirpurkar Mrs. C. V. Bhoyar Mr. A. R. Bhowate
7.9	Cultural Activities	Dr. B. H. Salame	Ms. P. S. Dudhe Mr. S. S. Chavhan Mr. Sandeep G. Tammewar Mr. Sandesh G. Tammewar Ms. R. K. Kendale Mr. Sachin Dabhnekar
7.10	NSS	Dr. A. V. Setiya Officer in charge Dr. A. Danao Bodhane Officer in charge	Dr. K. S. Ganorkar Mr. A. V. Tiwari Mrs. C. V. Bhoyar Mrs. S. S. Dharashivkar
7.11	NCC	Mr. A. V. Tiwari	-
7.12	Anti-ragging, vigilance, and students' discipline	Dr. K. S. Ganorkar Incharge Dr. V. S. Sapner Co-incharge	Dr. S. S. Chavhan Dr. M. A. Jamdarker Mr. C. S. Patil Mr. K. R. Hedao Mr. S. B. Ramteke Dr. S. Mankar Shirpurkar Mrs. C. V. Bhoyar Mr. V. S. Deshmukh
7.13	Parent-Teacher meetings	Prof. M. G. Dhonde	Prof. S. K. Giri Prof. P. U. Gajbe Dr. S. T. Rathod Mr. G. C. Vandile Dr. P. G. Gupta Ms. P. S. Dudhe
7.14	Mentor-Mentee scheme	Dr. N. V. Palande	Dr. S. A. Jawadand Dr. B. H. Salame Dr. P. G. Gupta
7.15	RTI	Prof. D. V. Nandanwar (RTI Officer)	Dr. V. H. Badiye Dr. S. A. Jawadand
7.16	Equal Opportunity Cell	Prof. A. M. Sawane	Prof. P. U. Gajbe Dr. S. T. Rathod Dr. M. T. Bherwani Ms. B. K. Madavi Ms. Alfiya Khan

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7.17	College Magazine	Ms. P. S. Dudhe	Dr. S. S. Chavhan
			Ms. B. K. Madavi
			Ms. R. K. Kendale
			Mr. K. R. Hedao
			Mrs. M. Y. Sadhankar
7.18	Health check-up camps	Dr. V. S. Sapner	Dr. K. S. Ganorkar
			Mr. A. V. Tiwari
			Ms. N. C. Bajirao
			Ms. R. Parmar
7.19	Electoral Literacy Club	Mr. A. V. Tiwari	Mr. Tiwari will constitute a committee in consultation with the principal.
7.20	Remedial Coaching	Mr. G. C. Vandile	HoDs of all academic departments to depute one teacher of their respective departments to this committee.
8. FACILITIES			
8.1	Environment Protection Cell	Ms. S. D. Khalatkar	Dr. U. R. Sonparote
			Dr. A. V. Setiya
			Dr. B. H. Salame
			Dr. A. Danao Bodhane
			Mr. R. R. Tambatkar
			Dr. V. R. Ramgunde
			Mr. Sandesh G. Tammewar
8.2	Committee for canteen and monitoring of drinking water supply	Prof. M. G. Dhonde	Ms. P. S. Dudhe
			Ms. B. K. Madavi
			Mr. Sandesh G. Tammewar
			Mrs. S. S. Ganje
8.3	Advisory Committee for Library and Information Centre	Prof. D. V. Nandanwar Incharge Dr. M. T. Bherwani Member Secretary	Prof. S. K. Giri
			Prof. A. A. Fulzele
			Prof. P. U. Gajbe
			Prof. N. D. Meshram
8.4	Ladies common room	Dr. A. Danao-Bodhane	Ms. B. K. Madavi
			Ms. N. C. Bajirao
			Ms. R. Parmar
			Dr. S. Mankar Shirpurkar
			Dr. D. R. Malviya
9. COLLEGE FUNCTIONS AND OTHER ACTIVITIES			
9.1	Conducting various events like commemorative days, days of national importance	Prof. N. D. Meshram	Prof. A. A. Fulzele
			Prof. P. U. Gajbe
			Dr. M. T. Bherwani
			Ms. P. S. Dudhe
			Ms. B. K. Madavi
			Mr. Sachin Dabhnekar
9.2	Student Induction Program (Diksharambh)	Dr. B. H. Salame	Dr. Salame will constitute the committee, as per the requirement, in consultation with the principal.
9.3	Community outreach	Dr. S. T. Rathod	Dr. S. S. Chavhan
			Dr. A. V. Setiya
			Dr. P. G. Gupta
			Mr. A. V. Tiwari

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			Mr. R. R. Tambatkar
10. ACTIVITIES FOR ORIENTATION, DEVELOPMENT AND WELFARE OF STAFF			
10.1	Staff welfare	Ms. S. D. Khalatkar	Ms. Khalatkar will constitute various committees as and when required for different welfare activities of staff members in consultation with the principal.
10.2	Teacher Training Cell	Ms. S. D. Khalatkar	Dr. U. R. Sonparote Dr. B. H. Salame Mr. A. V. Tiwari Dr. V. R. Ramgunde
10.3	Non-teaching staff - training programs	Prof. P. U. Gajbe	Prof. A. A. Fulzele Mr. A. V. Tiwari Mr. P. B. Dandewar Mr. P. S. Bagde
11. RESEARCH Committees 11.1 to 11.6 are subcommittees of Research and Development Cell (RDC)			
	Research and Development Cell (As per the guidelines received from UGC, the State Government of Maharashtra and RTM Nagpur University, Nagpur)	Prof. J. R. Dontulwar Chairperson, Research Advisory Council (RAC) Dr. V. V. Soman IQAC Coordinator	Dr. N. V. Palande Director, (RDC)
11.1	Finance and Infrastructure	Prof. A. A. Fulzele	Prof. A. M. Sawane Prof. P. U. Gajbe Dr. K. S. Ganorkar Mr. G. C. Vandile Mr. V. S. Deshmukh
11.2	Research Program, Science Promotion and Outreach, Policy Development	Dr. N. V. Palande	Prof. D. V. Nandanwar Prof. M. G. Dhonde Ms. S. D. Khalatkar Dr. S. A. Jawadand Dr. V. H. Badiye Dr. V. S. Sapner
11.3	Collaboration and Community	Prof. A. M. Sawane In charge Dr. P. G. Gupta Co-in charge	Dr. N. V. Palande Dr. B. H. Salame Dr. A. V. Setiya
11.4	Product Development, Monitoring and Commercialization	Dr. K. S. Ganorkar	Prof. A. A. Fulzele Prof. N. D. Meshram Ms. S. D. Khalatkar
11.5	IPR, Legal and Ethical Matters	Prof. N. D. Meshram	Dr. M. T. Bherwani Dr. K. S. Ganorkar Mr. R. R. Tambatkar
11.6	Innovation, Incubation, and Industry-Institution Interaction	Dr. V. S. Sapner	Prof. N. D. Meshram Dr. S. Mankar Shirpurkar Dr. S. S. Chavhan Dr. A. V. Setiya

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Role and responsibilities of in-charge / coordinator of college working committees

1. The in-charge/ coordinator should ensure the creation, regulation, and formulation of various academic policies. She/ he should ensure efficient and consistent academic operation throughout the institute.
2. The in-charge/ coordinator should ensure that at least four meetings (Twice throughout the semester) are conducted in the academic year. The agenda for the same should be circulated among the committee members well in advance.
3. The in-charge/ coordinator should keep record of minutes of the meeting and circulate the soft copy among committee members after the chairman's approval.

Members

The members should:

1. actively participate in the meetings,
2. plan various activities for the holistic development of the students (as per the portfolio),
3. give constructive suggestions and create an action plan in coordination with the committee in-charge,
4. time and effective implementation of action plan,
5. ensure proper documentation as per the requirements of various accreditation agencies and guidelines issued by IQAC.

Frequency of Meetings

The committee meetings will be convened as and when needed and at least two meetings throughout the semester are expected. Despite the clause, the chairman of the College Working Committee may urgently schedule an emergency meeting to discuss critical specific matters.