



Nagpur Shikshan Mandal's
SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR
Sakkardara Square, Umrer Road Nagpur- 440024
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E-Mail : mohotacollege@yahoo.co.in Website : www.mohotasci.edu.in

President
SHRI MOHITBHAI SHAH
Tel: 2426883

Secretary
DR. HARISH RATHI
Tel: 9730037001

Principal
DR. J.R. DONTULWAR
Tel: 9890943225

23.08.2022

Respected Sir / Madam,

You are requested to make it convenient to attend the IQAC meeting on 13 Sep.2022 at 3.00 PM in the IQAC room of the college.

The agenda of the meeting will be circulated by 10 Sep. 2022 .

Thanking you,

Yours sincerely,

Dr. Rina S. Saha
IQAC coordinator

Dr. Jeevan R. Dontulwar
Principal



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08.09.2022

AGENDA FOR IQAC MEETING

1. To confirm the minutes of IQAC meeting held on 28.05.2022.
2. To discuss the prerequisites required for NAAC accreditation of 4th cycle.
3. To discuss the academic improvements in the session 2022-23.
4. To request the management to speed up the infrastructure development work.
5. To discuss to organize welfare programmes for non-teaching staff.
6. Any other issue with the permission of the chair.



Ajwal
Principal
S.M.M. College of Science
Nagpur



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13/09/22

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Tel: 9890943225

Sr. No.	Name	Designation	Signature
1.	Dr. Harish Rathi	Secretary, NSM	
2.	Dr. J. R. Dontulwar	Chairman	
3.	Dr. A. A. Fulzele	Member	
4.	Dr. V. V. Soman	Member	
5.	Dr. U. R. Sonparote	Member	
6.	Dr. S. G. Goswami	Member	
7.	Dr. M. G. Dhonde	Member	
8.	Dr. N. D. Meshram	Member	
9.	Dr. N. V. Palande	Member	
10.	Ms. S. D. Khalatkar	Member	
11.	Shri S. L. Dande	Alumni representative	
12.	Ms. Dhanashree Shastrakar	Students representative	
13.	Dr. Jyoti Patil	Member	
14.	Dr. Dilip Deshpande	Member	
15.	Shri Shyam Didolkar	Member	
16.	Shri S.K Dhote	Non teaching staff	
17.	Dr. Rina Saha	IQAC Coordinator	

Shri Mathuradas Mohota College of Science, Nagpur

Minutes of IQAC Meeting held on 13.09.2022

The meeting of IQAC was held on September 13, 2022 at 03:00 pm in IQAC room.

After welcome to the members, meeting was called to order.

With reference to the agenda, the minutes are as under:

Sr. No.	Agenda	Minutes
1.	Confirmation of minutes	<ul style="list-style-type: none">• The minutes of previous IQAC meeting were confirmed.
2.	Prerequisites for NAAC accreditation of 4 th cycle	<ul style="list-style-type: none">• Dr. Dontulwar informed the house about preparations for AQAR, SSR and NAAC accreditation.• Dr. Deshpande suggested that criterion-wise presentations should be delivered by the criterion incharges.• Dr. Rathi asked the principal and IQAC coordinator to inform the administration about the status of data collection. Dr. Dontulwar asked the NAAC coordinator to submit the names of non-compliant teachers after discussion with the criteria incharges.
3.	Academic improvements in the session 2022-23	<ul style="list-style-type: none">• Dr. Dontulwar informed the members that he has asked teachers of Physics and Botany departments, teaching at UG level, to also engage PG classes, since students have requested accordingly.• Dr. Deshpande proposed the incorporation of innovative teaching methods. Unanimously this proposal was accepted and Dr. Soman requested Dr. Deshpande to conduct a workshop on the same. It was decided to organise the workshop for all staff members on Saturday 17.09.2022 at 16:00.• Dr. Deshpande also proposed using biometric machines for monitoring student attendance.
4.	Request to management to speed up the infrastructure development work	<ul style="list-style-type: none">• Dr. Dontulwar informed the house that management has agreed to the construction of 16 classrooms, work for which would commence soon. He also informed that development of more ICT enabled classrooms would also be done.• Dr. Rathi informed the members that infrastructure development work would be accelerated.
5.	Organise welfare programmes for non-teaching staff	<ul style="list-style-type: none">• Dr. Dontulwar informed that more programmes especially for non-teaching staff will be organised.

		<ul style="list-style-type: none"> • Dr. Deshpande suggested organisation of training programme for non-teaching staff for using MasterSoft.
6.	Any other issue	<ul style="list-style-type: none"> • Dr. Dhonde suggested that the appointments of CHB teachers should be a regular and timely process. • Dr. Fulzele informed that the refreshment bills towards M.Sc. practical examination have not been sanctioned. Dr. Saha put forth that all bills should be passed through the PG coordinator and a common policy should be in place. • Dr. Soman requested the house to appoint a new non-teaching representative, since Mr. Dhote had retired. Dr. Dontulwar voiced the appointment of Mrs. Marbade as the representative.

R. Saha

Dr. R. S. Saha
IQAC Coordinator

J. R. Dontulwar

Dr. J. R. Dontulwar
Principal



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Tel: 9890943225

ACTION TAKEN REPORT ON THE IQAC MEETING HELD ON 13.09.2022

1. SSR preparation was initiated and its significant progress was checked by the undersigned.
2. Renovation of Room no. 1, 2, 3 is being undertaken and expected to be completed shortly.
3. A seminar on Innovative Teaching Methods was undertaken on 17.09.2022.
4. The planning to construct additional rooms was discussed by the management.
5. Permanent UG teachers to conduct some classes of PG also.
6. The Class Rooms which were not ICT enabled, are now ICT enabled.

Principal

S. M. Mohota College of Science, Nagpur

SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR

NOTICE

Date : 27-04-2023

To,

IQAC Members,

All the members of the IQAC are hereby informed that the IQAC meeting will be conducted on 28th April 2023 at 3.00 p.m. in IQAC hall. You all are requested to attend the meeting and oblige.



Hiran
Principal,
S.M.M. College of Science,
Nagpur.



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27.04.2023

AGENDA FOR IQAC MEETING

1. To confirm the minutes of IQAC meeting held on 13.09.2022
2. To inform the members about the progress of SSR submission and preparedness for facing the NAAC peer team
3. To take a review of academic and infrastructural developments happened during the last academic year
4. To discuss the appointment of a dedicated 'Training and Placement Officer'
5. To discuss the mechanism and implementation of internal assessment method for teaching and support staff
6. To discuss the IQAC initiatives for the upcoming academic year 2023-24
7. Any other issue with the permission of the chair



Jivaw
Principal
S.M.M. College of Science
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28 April 2023

IQAC Meeting

Following members were present for the meeting held on 28 April 2023 at 3 pm in the IQAC hall:

Sr. No.	Name	Designation	Signature
1	Dr. Harish Rathi	Representative of the Management	
2	Dr. J. R. Dontulwar	Chairperson	 Jirani 28/04/23
3	Dr. Mrs. R. S. Saha	IQAC Coordinator	 28/4/23
4	Dr. D. A. Deshpande	Nominee from Employers	
5	Dr. Jyoti Patil	Nominee from Local Society	 28/4
6	Mr. Satish Dande	Nominee from Alumni	
7	Mr. Shyam Didolkar	Nominee from Industrialists	
8	Prof. A. A. Fulzele	Teacher Member	 28/4/23
9	Dr. Mrs. U. R. Sonparote	Teacher Member	 28/4/23
10	Prof. M. G. Dhonde	Teacher Member	 28/4/23
11	Dr. S. G. Goswami	Teacher Member	
12	Dr. V. V. Soman	Teacher Member	 28.04.2023.
13	Dr. N. D. Meshram	Teacher Member	 28-04-23
14	Dr. N. V. Palande	Teacher Member	
15	Ms. S. D. Khalatkar	Teacher Member	 28.04.23
16	Dr. E. B. Raut	Librarian	 28.4.23
17	Ms. Dhanashree Shastrakar	Nominee from Students	

Shri Mathuradas Mohota College of Science, Nagpur

Minutes of IQAC Meeting held on 28.04.2023

The meeting of IQAC was held on April 28, 2023 at 03:00 pm in IQAC room.

After welcome to the members, meeting was called to order. Dr. R. S. Saha was felicitated as she was going to retire on 30 April 2023. Further, the members were informed about the appointment of 14 faculty members to different departments and also about the inclusion of Librarian Dr. E. B. Raut into the IQAC who was welcomed by the IQAC members.

With reference to the agenda, the minutes are as under:

Sr. No.	Agenda	Minutes
1	Confirmation of minutes	<ul style="list-style-type: none">The minutes of previous IQAC meeting were confirmed.
2	To inform the members about the progress of SSR submission and preparedness for facing the NAAC peer team	<ul style="list-style-type: none">Dr. Dontulwar informed all the members about the progress in the NAAC assessment process and informed that the SSR has been successfully submitted. However, he expressed his concern about non-compliance of some of the suggestions of the previous NAAC Peer Team. The pending work includes establishment of central computer facility installation of additional smart boards.
3	To take a review of academic and infrastructural developments happened during the last academic year	<ul style="list-style-type: none">Dr. Dontulwar informed the members about the construction of 4 classrooms in the adjoining block in underway.All newly renovated classrooms and laboratories have been made ICT enabled.Dr. Dontulwar informed that Hon'ble cabinet minister Mr. Nitin Gadkari has donated 50 computers from the MP fund to establish central computer facility. He requested the management to procure infrastructure for the same.Dr. Dontulwar informed that there is an urgent need of relocating the electrical meters and the repairing of the electrical connections.Dr. Dontulwar informed that the research centres of Chemistry and Physics are due for extension in 2023-24 and about Rs. 7lakh are required for purchasing the necessary equipment.
4	To discuss the appointment of a dedicated 'Training and Placement Officer'	<ul style="list-style-type: none">Dr. Dontulwar informed the house about the need of an appointment of a dedicated 'Training and Placement Officer' for organizing effective placement drives.

		<ul style="list-style-type: none"> • Dr. Patil suggested that a person from MBA or IT background can be appointed.
5	To discuss the mechanism and implementation of internal assessment method for teaching and support staff	<ul style="list-style-type: none"> • Dr. Dontulwar informed that a module is to be created for assessment of teaching and support staff. • Dr. Patil suggested that the CR should be taken into consideration for placements and promotions. • Dr. Rathi stressed upon the necessity of strict assessment of staff members based on a carefully designed proforma.
6	To discuss the IQAC initiatives for the upcoming academic year 2023-24	<ul style="list-style-type: none"> • Dr. Dontulwar informed that a fifteen-day induction-cum-orientation programme will be designed and Dr. Palande and Ms. Khalatkar have already started working on the same. • The IQAC will be formulating the academic calendar in consultation with the HoDs as per the suggestions given by Dr. Deshpande. • Dr. Rathi informed that MasterSoft ERP has been upgraded and the students and staff members should optimally utilize different tools offered by the ERP.
7	Any other issue with the permission of the chair	<ul style="list-style-type: none"> • Dr. Raut suggested that a separate dedicated auditorium should be allocated for conduction of various programmes. • Alumni have donated Rs. 1,60,000/- and they are also looking after the maintenance of the garden. • Dr. Dontulwar informed that IIT Spoken English tutorial courses will soon be started. • Dr. Dontulwar informed that cleanliness drives will be regularly conducted under the <i>Vairagyamoorti Sant Gadge Maharaj Swachhata Abhiyan</i>. • Dr. Dontulwar informed that Dr. Raut has been looking after the Cycle Bank Scheme and 30 applications have been received so far.



Dr. Jeevan R. Dontulwar
Principal

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ACTION TAKEN REPORT ON THE IQAC MEETING HELD ON 28.04.2023

1. Confirmation of minutes.
2. Preparations for the upcoming NAAC peer team visit (PTV) is going on.
3. Necessary civil work is being carried out.
4. Computers donated by Union Cabinet Minister H'ble Shri Nitin Gadkari have been received and the arrangement to install them is being done and it is expected to be completed soon, preferably before the NAAC - PTV.
5. The electrical meters have been shifted to a better place and new electrical connections / wirings have been done to ensure better safety.
6. The need to appoint T & P officer has been taken up with the management.
7. The proforma to access the performance of teachers is prepared.
8. The induction cum orientation programme for the newly appointed teachers was carried out in May 2023.
9. Google TV has been installed.

Principal

S. M. Mohota College of Science, Nagpur