

5.1.4: Minutes of meetings of student redressal committee, prevention of sexual harassment / Internal complaints committee, Anti ragging committee and Composition of these Committees

Minutes of Meeting of Student Redressal Committee

Shri Mathuradas Mohota College of Science,
Nagpur

Grievance Redressal Committee

Date: 10/05/2022

Notice

A meeting of the Grievance Redressal Committee is scheduled for 18/05/2022 at 3.00 pm in the principal's office. Kindly take note of it and be present at the scheduled time.



Copy to -

1. Dr D. V. Nandanwar
2. Dr Archana M. Sawane
3. Miss Sonali Dhoble



Shri M M College of Science, Nagpur

Grievance Redressal Committee Meeting

The meeting of Grievance Redressal Committee is held on ...18/5/2022

at 3.00 pm in the Principal's office . Following members were present in the meeting

1. Dr Jeevan R Dontulwar - Chairman *- D. Jeevan*
2. Dr D V Nandanwar - Member Secretary *- D.V.N.*
3. Dr A M Sawane - Member *AM*
4. Ms Sonali Dhoble - Member

Agenda of the meeting

1. Discussion on the Grievances received to the committee if any
No grievance received from students or staff, therefore chairman told that in this regard discussion is not to be taken place.

2. Any other matter with the permission of Chair :

No matter raised by any member. In the meeting chairman asked the present member if they have any matter but no one has issue.

Member/Secretary express thanks to all present members and offers tea and with the permission of Chairperson concludes the meeting.

D.V.N.
(Dr D V Nandanwar)
Member Secretary

Shri Mathuradas Mohota College of Science,
Nagpur

Grievance Redressal Committee

Date: 01/03/2022

Notice

A meeting of the Grievance Redressal Committee is scheduled for 04/03/2022 at 3.00 pm in the principal's office. Kindly take note of it and be present at the scheduled time.



Divan
Principal
SMM College of Science,
Nagpur

Copy to:—

1. Dr D. V. Nandanwar
2. Dr Archana M. Sawane
3. Miss Sonali Dhoble

Shri M M College of Science, Nagpur

Grievance Redressal Committee Meeting

The meeting of Grievance Redressal Committee is held on 04/03/22 at 3.00 pm in the Principal's office. Following members were present in the meeting

1. Dr. Jeevan R Dontulwar - Chairman *[Signature]*
2. Dr. D V Nandanwar - Member Secretary *[Signature]*
3. Dr. A M Sawane - Member *[Signature]*
4. Ms. Sonali Dhoble - Member

Agenda of the meeting

1. Discussion on the Grievances received to the committee if any
No grievance is received so no discussion in this regard.

2. Any other matter with the permission of Chair :
Principal told in the meeting that due to online teaching some students are unable to grasp some topic so if possible teachers may conduct offline meeting with students by providing food forms.

Member Secretary express thanks to all present members and offers tea and

with the permission of Chairperson concludes the meeting.

[Signature]
(Dr D V Nandanwar)

Member Secretary



[Signature]
Principal
S.M.M. College of Science
Nagpur

**Shri Mathuradas Mohota College of Science,
Nagpur
Grievance Redressal Committee**

Date:
20/10/2021

Notice

A meeting of the Grievance Redressal Committee is scheduled for 22/10/2021 at 3.00 pm in the principal's office. Kindly take note of it and be present at the scheduled time.



Jivan

Principal

SMM College of Science,
Nagpur

copy to -

1. Dr D. V. Nandanwar
2. Dr Archana M. Sawane .
3. Miss Sonali Dhoble



Jivan
Principal
S.M.M. College of Science
Nagpur

Shri M M College of Science, Nagpur

Grievance Redressal Committee Meeting

The meeting of Grievance Redressal Committee is held on 22/10/21 at 3.30 p.m.
in the Principal's office. Following members were present in the meeting

01. Dr. Jeevan R Dontulwar - Chairman *Jeevan*
02. Dr. D V Nandanwar - Member Secretary *DV*
03. Dr. A M Sawane - Member *AM*
04. Ms Sonali Dhoble - Member

Agenda of the meeting

- Item 1: Discussion on the Grievances received to the committee if any
No grievance in writing received but verbally received grievance about the university exam schedule by the students, so chairperson told that this matter is lies with University & not with office.
Item 2: Any other matter with the permission of Chair :
No matter raised by any member under this issue so no discussion held.

Member Secretary express thanks to all present members and offers tea and with the permission of Chairperson concludes the meeting.

DV
(Dr D V Nandanwar)
Member Secretary

Minutes of Meetings of Sexual Harassment / Internal Complaints Committee

Minutes of Meeting of ICC on 1st September 2021

Meeting of ICC

Meeting of ICC was held on 1st September 2021 at 12.00 noon in IQAC Hall.

Following members were present in the meeting -

1. Dr. Archana Sawane - Presiding officer
 2. Adv. Rajeev Des -
 3. Dr. Uma Sonparole
 4. Dr. D.V. Nandanwar
 5. Shri S.K. Dhole
 6. Mrs. Durga Thakare
- Student members
1. Kheeshee Jangid
2. Sonali Dhole (Pa)

Minutes -

Meeting of ICC was started with the discussion on

- * Dr. A.M. Sawane welcomed all the members.
- * She informed all members that there were no cases relating to sexual harassment in the college during the last academic year.
- * It was decided to conduct programs related to gender equity and gender sensitization.
- * As there were no other points for discussion, the meeting was concluded with a vote of thanks.

Meeting of ICC.

Date: 18-12-2021

Minutes of Meeting

Meeting of Internal Complaints Committee was held in IQAC Room.

Following members were present -

Ad. Rajeev Deo. - Ad. Rajeev Deo

Dr. Mrs. Vona Sanparote - Dr. Mrs. Vona Sanparote

Dr. D. V. Nandanwar - Dr. D. V. Nandanwar

Shri S. K. Dhote - Shri S. K. Dhote

Mrs. Durga Thakare - Mrs. Durga Thakare

Pre. Officer - Dr. Mrs. Archana Sawane - Dr. Mrs. Archana Sawane

Stu. Members - 1. Khushboo Jangid (B.Sc. Final (BZ)) - Khushboo Jangid

2. Sonali Dhote (M.Sc. Zoology) - Sonali Dhote

ICC presiding officer welcomed all the members

- She informed all the members no complaint has been received by ICC since last meeting.

- Dr. Sanparote asked student representative members to inform about any inconvenience to girl students to which both the student members replied that there are no issues faced by any student in college premises.

- In a reply to query by Ad. Rajeev Deo about conduct of program on prevention sexual harassment & awareness,

Presiding officer appraised the house that all such awareness programs including celebration of Women's day are conducted by Women Cell of the college.

- Meeting ended with thanks to the chair Ad. Rajeev Deo.

Minutes of Meeting on 09 March 2022

Meeting of ICC

Meeting of ICC was conducted on 9th March 2022 at 3.00 pm in IQAC Hall.

Following members were present -

1. Dr. A. M. Sawane
2. Adv. Rajeev Deo
3. Dr. U. R. Sonparole ^{9.3.22}
4. Dr. D. V. Nandanwar - ^{DM}
5. Shri S. K. Dhole
6. Mrs. Durga Thakare. ^{DM}
7. Khushbu Jangid - Student member. ^{Dhushboo}
8. Sonali Dhole - ^{Sonali Dhole}

Minutes of the meeting -

- * Presiding officer, Dr. Sawane welcomed all the participants and appreciated the efforts of the members and thanked them for cooperation.
- * Since the last meeting, no cases of sexual harassment or gender biased has been reported.
- * Adv. Deo congratulated for the successful conduction of programs on gender equity in the college on a regular basis.
- * The meeting ended as there were no other points for discussion.
- * Dr. Sawane thanked all the members for attending meeting.

Minutes of Meeting of Anti-ragging Committee

Shri Mathuradas Mohota College of Science,
Nagpur
Anti Ragging Committee

Date: 20/10/2021

Notice

A meeting of the Anti-Ragging Committee is scheduled for 22/10/2021 at 4.00 pm in the principal's office. Kindly take note of it and be present at the scheduled time.

Divya
Principal
SMM College of Science,
Nagpur

1. Dr S.K. Giri *[Signature]*
2. Dr S. S. Bhonsle *[Signature]*
3. Dr J.N. Ramteke *[Signature]*
4. Ms. D.M. Thakre *[Signature]*
5. Mr. D.L. Kolhe *[Signature]*
6. Mr. P.B. Dandewar - *[Signature]*
7. Mr. Satyavan Mane
8. Mr. Sachin Wakulkar
9. Mr. Gaurav Pine *G.A. Pine*
10. Mr. Ashok Pine
11. Divya Chouhan *[Signature]*
12. Lalbahadur Chouhan



Shri Mathuradas Mohota College of Science,
Nagpur

Anti Ragging Committee 2021-22

Date: 22/10/2021

Minutes of the Meeting

The Anti Ragging Committee's first meeting was held on 22/10/2021 at 4.00 p.m. in the principal's office.

The following members were present:

1. Dr. J.R. Dontulwar
2. Dr. S.K. Giri
3. Dr. S.S. Bhosle
4. Dr J.N. Ramteke
5. Ms. D.M. Thakre
6. Mr. D. L. Kolhe
7. Mr. P.B. Dandewar
8. Mr. Gaurav Pine
9. Miss Divya Chouhan


The committee is constituted as per university norms where members from teaching, and non-teaching staff. Members from the police administration youth activist, parents, and students are included.

The principal welcomed committee members and acquainted them with the importance of constituting a committee and their responsibilities.

To establish a cordial relationship between seniors and juniors admitted to the college, with no raging incident should happen on the premises this precaution should be taken.

Committee members should monitor and oversee the performance of the vigilance squad.

The meeting ended with the secretary's vote of thanks.


Principal
SMM College of Science,
Nagpur



Shri Mathuradas Mohota College of Science,


Nagpur

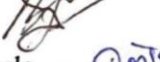



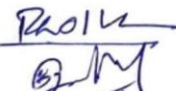



Anti Ragging Committee

Date: 01/03/2022

Notice

A meeting of the Anti-Ragging Committee is scheduled for 04/03/2022 at 4.00 pm in the principal's office. Kindly take note of it and be present at the scheduled time.


Principal
SMM College of Science,
Nagpur

1. Dr S.K. Giri 
2. Dr S. S. Bhonsle 
3. Dr J.N. Ramteke 
4. Ms. D.M. Thakre 
5. Mr. D.L. Kolhe - 
6. Mr. P.B. Dandewar - 
7. Mr. Satyavan Mane
8. Mr. Sachin Wakulkar
9. Mr. Gaurav Pine 
10. Mr. Ashok Pine
11. Divya Chouhan 
12. Lalbahadur Chouhan



Shri Mathuradas Mohota College of Science,
Nagpur
Anti Ragging Committee 2021-22

Date: 04/03/2022

Minutes of the Meeting

The Anti Ragging Committee's meeting was held on 04/03/2022 at 4.00 p.m. in the principal's office.

The following members were present:

1. Dr. J.R. Dontulwar
2. Dr. S.K. Giri
3. Dr. S.S. Bhosle
4. Dr J.N. Ramteke
5. Ms. D.M. Thakre
6. Mr. D. L. Kolhe
7. Mr. P.B. Dandewar
8. Mr. Gaurav Pine
9. Miss Divya Chouhan


Convener welcomed the members of the committee and began discussing the agenda points of the meeting.

The matter related to any complaint received from campus- It was reported that due to strict vigilance and constant supervision, there were no ragging issues on the campus.

Dr. Bhosle informed that, regular patrolling of security staff and committee members for effective functioning of the committee by creating a congenial atmosphere towards prevention of ragging in the campus

The principal thanked all the members for initiating measures of strict vigilance

The meeting ended with the secretary's vote of thanks.


Principal
SMM College of Science,
Nagpur



Shri Mathuradas Mohota College of Science,

Nagpur

Anti Ragging Committee

Date: 18/05/2022

Minutes of the Meeting

The Anti Ragging Committee's meeting was held on 18/05/2022 at 4.00 p.m. in the principal's office.

The following members were present:

1. Dr. J.R. Dontulwar
2. Dr. S.K. Giri
3. Dr. S.S. Bhosle
4. Dr J.N. Ramteke
5. Ms. D.M. Thakre
6. Mr. D. L. Kolhe
7. Mr. P.B. Dandewar
8. Mr. Gaurav Pine
9. Miss Divya Chouhan

Convener welcomed the members and informed all members that due to the Covid-19 pandemic and dual mode of teaching, the academic cycle was disturbed and hence this meeting is delayed.

The principal addressed the meeting by telling the anti-ragging committee is one of the key committees established to provide a healthy and sound atmosphere while pursuing educational aims and objectives. The anti-ragging committee is displayed on the college website and on the notice board.

He told that at the beginning of the session, he addressed newly admitted students. The provision of the anti-nagging circular was described in detail and the punishment meant for the offense was highlighted. And staff members also guide newly admitted students in their respective classes. Similarly, the women's cell constituted for women's empowerment also takes several programs to spread awareness regarding their health issues and laws specially meant for them against gender discrimination, Women's rights, etc.

As a result of this, no single complaint regarding is received by the committee. However, an awareness campaign about ragging is a regular practice in campus.


The meeting concluded with a vote of thanks.



Divya
Principal
SMM College of Science,
Nagpur

Proof of constitution of committees as per UGC Norms for the year 2021-22


Composition of Internal Complaints Committee



Nagpur Shikshan Mandal's
SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR
Sakkardara Square, Umrer Road Nagpur- 440024
Tel. : 0712-2744992 Fax : 0712-2744992
E-Mail : mohotacollege@yahoo.co.in Website : www.mohotasci.edu.in

President Shri Mohit S. Shah Tel: 9373985046	Secretary Dr Harish Rathi Tel: 9730037001	Principal Dr Jeevan R. Dontulwar Tel: 9890943225
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Following is the composition of ICC for the session 2021-22

Dr Archana M Sawane	(Botany dept)	-Presiding officer	9881376376
Dr D. V. Nandanwar	(Physics dept)	Member	9422332767
Dr (Mrs) U. R. Sonparote	(Zoology dept)	Member	9422812931
Mrs. D. M. Thakare	(Senior Clerk)	Member	9921858951
Mr. S.K. Dhote	(Office Superintendent)	Member	8149144535
Adv. Rajeev Deo	(Legal Advisor)	Member	9850335118
Miss Sonali Dhobale	M.Sc. Representative	Member	7249419671
Miss Khushbu Jangid	B.Sc. Representative	Member	9175124136


Principal
Shri Mathuradas Mohota College of Science,
Nagpur



Composition of Grievance Redressal Committee

Shri Mathuradas Mohota College of Science, Nagpur

Grievance Redressal Committee

Date: 10/07/2021

Sr. No.	Constitution	Name of the Members	Designation
1	Chairperson	Dr. Jeevan R. Dontulwar Principal SMM College of Science, Nagpur	Chairperson
2	Member from teaching staff	Dr. D.V. Nandanwar Dept. of Physics, SMM College of Science, Nagpur	Member Secretary
3		Dr A.M. Sawane Dept. of Botany, SMM College of Science, Nagpur	Member
4	Student Representative	Ms. Sonali Dhoble	Student Representative

 *Jivan*
Principal
S.M.M. College of Science
Nagpur

 *Jivan*
Principal
S.M.M. College of Science
Nagpur


Composition of Anti-ragging Committee

Shri Mathuradas Mohota College of Science, Nagpur

Anti-Ragging Committee

Date: 18/10/2021

Sr. No.	Constitution	Name of the Members	Designation
1	Chairperson	Dr. Jeevan R. Dontulwar Principal SMM College of Science, Nagpur	Chairperson
2	Member from teaching staff	Dr. S.K. Giri Dept. of Botany, SMM College of Science, Nagpur	Member Secretary
3		Dr. S.S. Bhosle Director, Sports SMM College of Science, Nagpur	Member
4		Mr. J.N. Ramteke Dept. of Physics, SMM College of Science, Nagpur	Member
5	Member from Nonteaching staff	Ms. D.M. Thakre Sr. Clark SMM College of Science, Nagpur	Member
6		Mr. D.L. Kolhe Dept. of Physics, SMM College of Science, Nagpur	Member
7		Mr. P.B. Dandewar Dept. of Physics, SMM College of Science, Nagpur	Member
8	Member from Police Administration	Mr. Satyavan Mane Police Inspector Sakkardara Police Station, Nagpur	Member
9	Youth Activist	Mr. Sachin Wakulkar	Member
10	Parent member	Mr. Ashok Pine	Parent Member
11		Mr. Lalbahadur Chouhan	Parent Member
12	Student Representative	Mr. Gaurav Pine	Student Representative
13		Miss Divya Chouhan	Student Representative

 **Divya**
Principal
S.M.M. College of Science
Nagpur

5.1.4. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

(Committees are formed as per UGC norms and have been displayed on college website on the following link –

<https://mohotasci.edu.in/wp-content/uploads/2021/08/College-Working-Committees-2021-22.pdf>

links have been already given on original SSR in 5.4.1 on page no 47)

1. College propagates the zero tolerance of ragging and sexual harassment. During the introductory classes, teachers inform students about the ill effects, consequences and remedial measures of ragging. As per guidelines of statutory/Regulating bodies, Student Redressal Committee, Anti-ragging Committee and Internal Complaints Committee are constituted and working for implementation of prevention and redressal of grievances including sexual harassment and ragging cases. All the documents for prevention and redressal of ragging and sexual harassment are available on the college website. The links of these documents are as follows:
<https://mohotasci.edu.in/wp-content/uploads/2020/12/Code-of-conduct-for-students.pdf>
<https://mohotasci.edu.in/wp-content/uploads/2019/08/Prevention-of-Ragging.pdf>
2. Students are made aware of bad effects of ragging and sexual harassment through display of posters in college premises and also made aware of the consequences. Document defining the ragging and disciplinary actions for ragging is also uploaded on college website.
(Photos of display of posters at various places about anti-ragging and prevention of sexual harassment to be given for proof of this point)
<https://mohotasci.edu.in/wp-content/uploads/2019/08/Prevention-of-Ragging.pdf>
3. The students are made aware to lodge an online or offline complaint. The online complaint mechanism has the following link on college website where a complaint on the issues like general grievance, ragging, gender and caste discrimination, sexual harassment & abuse, others can be addressed. Offline complaints of students can also be submitted to different committees or in the Principal's office.
<https://mohotasci.edu.in/students-grievance-redressal/>
4. The college has constituted the necessary committees for timely and judicious redressal of the complaint (if any). Fortunately, there is not even a single complaint registered by students so far hence there is no formal meeting for redressal of any complaint. The link of the committees is as follows:
<https://mohotasci.edu.in/wp-content/uploads/2021/08/College-Working-Committees-2021-22.pdf>