



Nagpur Shikshan Mandal's

## **SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR**

Sakkardara Square, Umrer Road, Nagpur- 440024

Tel.: 0712-2744992 Fax: 0712-2744992

E-mail: [mohotacollege@yahoo.co.in](mailto:mohotacollege@yahoo.co.in) Website: [www.mohotasci.edu.in](http://www.mohotasci.edu.in)

### **Academic and Administrative Audit (AAA) for 2021-22**

#### **INTRODUCTION TO ACADEMIC & ADMINISTRATIVE AUDIT**

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As mentioned in the brief advisory note on Academic and Administrative Audit, National Assessment and Accreditation Council has highlighted the significance of AAA. This audit is an exercise meant for understanding the quality of all facilities provided to the students, including curricular, extracurricular, support facilities and office administration. The AAA recognizes the need to improve the institution further and provide the stakeholders with quality education.

#### **MAJOR OBJECTIVES OF AAA**

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The institution follows the same objectives for conducting AAA as have been defined by National Assessment & Accreditation Council (NAAC). These objectives are as under:

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
2. To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
3. To evaluate the optimum utilization of financial and other resources.
4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

#### **ACADEMIC & ADMINISTRATIVE AUDIT OF THE COLLEGE**

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This audit is a peer-reviewed process and was done both internally and externally. The Management requested the following experts to conduct the audit for 2021-22

1. Dr. Rajesh Singru, Principal, Tai Golwalkar Mahavidyalaya, Ramtek Dist- Nagpur University, Nagpur.
2. Dr. (Mrs.) Archana Deshmukh, Assistant Professor, Jawaharlal Nehru College, Wadi.
3. Dr. Deepak Taikar, Head, Department of Physics, Shri Lemdeo Patil Mahavidyalaya, Kuhi- Mandhal. Dist- Nagpur

The committee visited the college on 20 Dec.2022 and meeting with g Principal Dr. Jeevan Dontulwar and IQAC Coordinator Dr. Rina Saha was held. Principal presented before the committee members the progress made by the institute in the current session.

The committee members visited all teaching departments examined all documents and interacted with Heads, coordinators and other staff members. They also interacted with in-charges of various committees and support facilities like Physical Education and Sports and Library. They visited the college office for having thorough interaction with the Superintendent.

For assisting the external committee and for compilation of annual data of 2021-22, an internal committee was created by the Principal.

The members of the committee were:

Sr. No.	Name	Designation
1.	Dr. J. R. Dontulwar	Principal
2.	Dr. R. S. Saha	Vice-Principal & IQAC Coordinator
3.	Dr. V. V. Soman	Associate prof. & NAAC Coordinator
4.	Dr. U. R. Sonparote	Assistant professor
5.	Dr. M. G. Dhonde	Associate Professor
6.	Dr. N. V. Palande	Assistant Professor
7.	Ms. S. D. Khalatkar	Assistant Professor

The external committee after inspection submitted the AAA report with their observations and recommendations.

#### Observations:

- Faculty members are well qualified and with good teaching and research experience.
- IQAC provides faculty enrichment programmes and orientation programmes for students.
- The faculty members are continuously updating and upgrading their expertise through participation in trainings and workshops, FDP, seminars and conferences both at national and international levels.
- Involvement of faculty members in research is good. Published fair number of research papers.
- Well maintained library with good number of volumes of text books.
- Short term courses on various topics are conducted.
- As a green practice, the college presents saplings to resource persons, instead of flower bouquet.
- Various environmental awareness programmes involving students were conducted in a good number.
- Vermicomposting pit is constructed. Biodegradable material/ plant leaves from the college campus are used as raw materials.

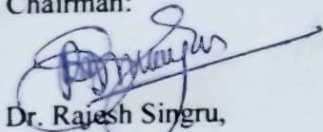


- The curricular and the co-curricular activities are well balanced in the teaching-learning environment to provide holistic education to the students.
- NSS cell of college has conducted social extension activities, COVID awareness activity, COVID vaccination camps and adoption of village Champa is appreciable.
- Green audit and energy audit are carried out.
- Feedback from various stakeholders is carried out and action taken reports are also prepared and forwarded to respective faculties.

### Recommendations

- Workshops may be conducted for faculty members on e-content development.
- More student-oriented activities are to be undertaken.
- Cloud based services for digitalization of all office records should be utilized.
- More computers can be added in the library for students.

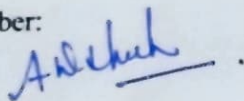
Chairman:



Dr. Rajesh Singru,

Principal, Tai Golwalkar Mahavidyalaya, Ramtek Dist- Nagpur University, Nagpur.

Member:



Dr. (Mrs.) Archana Deshmukh, Assistant Professor, Jawaharlal Nehru College, Wadi.

Member:



Dr. Deepak Taikar

Member

Head, Department of Physics,

Shri Lemdeo Patil Mahavidyalaya, Kuhi- Mandhal. Dist- Nagpur