



Nagpur Shikshan Mandal's
Shri Mathuradas Mohota College of Science,
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ACADEMIC & ADMINISTRATIVE AUDIT REPORT 2019-20

INTRODUCTION TO ACADEMIC & ADMINISTRATIVE AUDIT

As mentioned in the brief advisory note on Academic and Administrative Audit, National Assessment and Accreditation Council has highlighted the significance of AAA. This audit is an exercise meant for understanding the quality of all facilities provided to the students, including curricular, extracurricular, support facilities and office administration. The AAA recognizes the need to improve the institution further and provide the stakeholders with quality education.

MAJOR OBJECTIVES OF AAA

The institution follows the same objectives for conducting AAA as have been defined by National Assessment & Accreditation Council (NAAC). These objectives are as under:

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
2. To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
3. To evaluate the optimum utilization of financial and other resources.
4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

ACADEMIC & ADMINISTRATIVE AUDIT OF THE COLLEGE

This audit is a peer-reviewed process and was done both internally and externally. The Management requested the following experts to conduct the audit for 2019-20:

1. Dr. Sushil Kunjalwar - Chairman

Professor (Botany), Nutan Adarsh Arts, Commerce & Smt. M. H. Wegad Science college,
Umred. Dist-Nagpur.

2. Dr. Leena Phate - Member

Assistant Professor, Department of English

Jawaharlal Nehru Arts, Commerce and Science College, Nagpur.

3. Mr. Pankaj Meshram- Member

Head, Department of Chemistry, Shri Lemdeo Patil Mahavidyalaya. Kuhi- Mandhal. Dist- Nagpur

The committee members visited all teaching departments on 12 September 2020, interacted with Heads, coordinators and other staff members. They also interacted with in-charge of various support facilities like Physical Education and Sports and Library. They visited the college office for having thorough interaction with the Superintendent.

For assisting the external committee and for compilation of annual data of 2019-20, an internal committee was created by the Principal. The members of the committee were:

Sr. No.	Name	Designation
1.	Dr. J. R. Dontulwar	Principal
2.	Dr. R. S. Saha	Vice-Principal & IQAC Coordinator
3.	Dr. U. R. Sonparote	Assistant Professor
4.	Dr. V. V. Soman	Associate Professor
5.	Dr. M. G. Dhonde	Associate Professor
6.	Dr. N. V. Palande	Assistant Professor
7.	Ms. S. D. Khalatkar	Assistant Professor

The external committee after inspection submitted the AAA report with their observations and recommendations.

Observations:


- Faculty members are well qualified and with good teaching and research experience.
- IQAC provides faculty enrichment programmes and orientation programmes for students.
- The faculty members are continuously updating and upgrading their expertise through participation in trainings and workshops, FDP, seminars and conferences both at national and international levels.
- Involvement of faculty members in research is good. Published fair number of research papers.
- Well maintained library with good number of volumes of text books.
- Short term courses on various topics are conducted.
- As a green practice, the college presents saplings to resource persons, instead of flower bouquet.

- Vermicomposting pit is constructed. Biodegradable material/ plant leaves from the college campus are used as raw materials.
- The curricular and the co-curricular activities are well balanced in the teaching-learning environment to provide holistic education to the students.

Recommendations

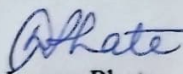
- Workshops may be conducted for faculty members on e-content development.
- Green audit and energy audit should be conducted.
- Student oriented activities are to be undertaken.
- More activities related to environment awareness and societal extension activities should be conducted.
- Cloud based services for digitalization of all office records should be utilized.

Audit team:


Dr. Sushil Kunjalwar

Chairman

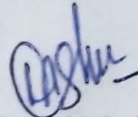
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