

IQAC Meeting on 02.08.2021 at 01:00 pm in  
IQAC room

Following members were present for the meeting -

1. Dr. J. R. Dantulwar - Jirani
2. Dr. R. L. Saha Saha
3. Dr. A. A. Fulzele Fulzele  
2/8/21
4. Dr. M. R. Sonparole Sonparole  
2/8/21
5. Dr. S. J. Goswami Goswami
6. Dr. M. J. Dhonde Dhonde  
2/8/21
7. Dr. N. D. Meshram Meshram  
02/08/21
8. Dr. N. V. Palande Palande  
02/08/21
9. Ms. S. D. Khalatkar Khalatkar  
02.08.21
10. Dr. V. V. Soman

## Minutes of meetings held on 02.08.2021 -

- Minutes of meeting held on 28.05.2021 were confirmed
- ATR would be composed and submitted was informed by Dr. J. R. Dantulwar
- AGAR of 2019-20 will be submitted by 15.08.2021 was informed by Dr. J. R. Dantulwar
- Dr. J. R. Dantulwar informed that collection of information for AGAR 2020-21 should be initiated immediately.  
Dr. R. S. Saha suggested that the geo-tagged photos of all events should be submitted for easy retrieval when required.
- Dr. J. R. Dantulwar informed that the departmental annual calendar should be sent
- Link for archives, news and notices, and AGAR to be generated on college website, informed Dr. Dantulwar
- Dr. Dantulwar informed that departmental calendars have been collected and institutional calendar will be compiled
  - Student induction programme may be conducted online or offline depending on the COVID-19 situation
  - Unit tests can be conducted using the proctored software
- Dr. Joswami suggested that a format for socio-economic activities should be given.  
Dr. Dantulwar informed that all departments have submitted activities for the same

- Dr. Dantulwar informed that the revised committees will be available to the staff
- SSS <sup>2021-22</sup> ~~2020-21~~ will be conducted using online module.  
Appreciation letters and improvement letters will be issued (2020-21)  
Dr. Dantulwar told that the feedback on curriculum will be forwarded to university
- Dr. Dantulwar told that the proposals of CAS should be forwarded through IGAC coordinators
- Dr. Dantulwar informed that ASAC and CR should be submitted in June every year and nearly all departments have submitted the information
- Mastersoft's online examination module has been successfully used by Dr. Palande and Mr. Agarnose
- Software for data collection for ASAC and NASAC will be procured shortly was informed by Dr. Dantulwar
- AMCs - Dr. Dantulwar told that plumbing should be included in the AMC.  
 • Dr. Trilokle proposed the idea of appointment of a gardener.  
 • Two proposals for garden maintenance will be compared and suitable proposal will be forwarded - Dr. Saha and Dr. Dantulwar



- AAA 2020-21 : Dr. Dontulwar informed that AAA 2020-21 should be conducted with immediate effect
- Dr. Dontulwar informed that green audit for 2021-22 will be conducted.
- Dr. Phonde informed that green audit for departments is also conducted
- Dr. Julzele suggested implementation of rain water harvesting
- Dr. Saha suggested that international conference shall be conducted
- Dr. Phonde informed that dept. of Physics and Chemistry will be organizing an international e-conference in the month of September.
- Dr. Sonparote suggested that conferences/seminars can be conducted online. Dr. Julzele supported this view.
- Dr. Goswami ~~per~~ informed that funds should be spent for enhancing the institutional best practices.
- Dr. Dontulwar informed that with same reference apiculture is also been worked upon.

Dr. J.R. Dontulwar — Jivani

Dr. R. S. Saha

Saha

Dr. S. G. Goswami

Goswami

Dr. M. G. Phonde

Dr. A. A. Julzele

Dr. Mrs. U. R. Sonparote

Ms. S. D. Khalathar

Phonde

Shr.

Dr. N. V. Salarde

Salarde

### **ATR of the IQAC meeting held on 02 August 2021**

1. AQAR of 2019-20 was submitted.
2. A section of News and Announcements has been created on the official website and is being updated regularly.
3. A separate sub-tab for AQARs has been generated under IQAC tab on the website.
4. Student induction programme was conducted offline.
5. Internal assessment tests have been conducted using a proctored examination software procured from MasterSoft ERP Solutions Pvt. Ltd.
6. Teaching-learning feedback was collected using MasterSoft ERP Solutions Pvt. Ltd. Appreciation and improvement letters were issued to the teachers for the session 2021-22.
7. A system for submission of CRs and ASARs has been regularized.
8. AMC for plumbing, cleanliness, tank cleaning and garden have been signed.
9. Green audit for 2021-22 was conducted.

Dr. Rina S. Saha  
IQAC coordinator



Dr. Jeevan R. Dontulwar  
Principal

IQAC meeting on 04.12.2021 at 3:30 pm in IQAC room - 11  
- Following members were present:-

**SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR**

**IQAC 2021-22**

**List of members**

<u>Sr. No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
1)	Dr. Harish Rathi	NSM, Secretary	
2)	Dr. J.R. Dontulwar (Principal)	Chairman	<u>Jiram</u> 4/12/2021
3)	Dr. A.A. Fulzele	Member	<u>Fulzele</u> 4/12/21
4)	Dr. V.V. Soman	Member	<u>Soman</u> 04.12.2021
5)	Dr. U.R. Sonparote	Member	
6)	Dr. S.G. Goswami	Member	<u>Goswami</u>
7)	Dr. M.G. Dhonde	Member	<u>Dhonde</u>
8)	Dr. N.D. Meshram	Member	<u>Meshram</u> 04.12.21 le



## Minutes -

### 1. Seed money for research laboratory

Dr. Dantubose proposed that fund should be provided to Physics and Chemistry centres.

Dr. Deshpande asked for a detailed requirement. He also enquired whether Physics and Chemistry lab were provided any funds. He further enquired whether any fee ~~work~~ structure has been finalized for admission to Ph.D.

Dr. Fulzele put forth the requirement of a separate research lab. Dr. Lalonde requested that based on the requirement of each research lab, seed money should be provided.

Dr. Deshpande asked for a proposal which would highlight the acquisition and also how to generate fund.

### 2. Dr. Dantubose informed the house about academic courses which have been approved since 2021-22. He also spoke on the proposal for RUSA.

He spoke on various lacunae as are required from NRI perspective.

₹75,000 have been distributed among the students as scholarships from Institutional Welfare Fund.

Dr. Fulzele asked whether looking into the demand, are the requirements being met.

Dr. Patil informed the house that the assessment period for 2020-21 is from June 2020 to 31 December 2021. She also told that the ASARs of 5 years should be strong for maintaining the grade.

The next cycle would be from <sup>2016-17</sup>2017-18 to <sup>2020-21</sup>2021-22. (4 ASAR and 1 SSR).

She further mentioned that the college budget should have

- provision for fund towards FDP, publications, etc. approved by CDC.
1. Dr. Patil emphasised on establishment of Innovation Ecosystem where students would work on their research ideas.

### 3. ICT facilities

1. Dr. Patil informed that simply installing projector, does not make the room ICT enabled. Proper set up is needed. *check for connectivity & Mgmt.*

1. Dr. Patil asked the members to have regular meetings in the college for discussions on AGAR preparation.

5. Dr. Saha informed that Physics and Chemistry dept. are organizing International seminars. Botany dept is also planning a national seminar.

Dr. Deshpande asked to organize seminars for students.

Dr. Patil further emphasized that these activities should be conducted as IGAR initiatives and should be student-centric.

6. Dr. Donthuwar informed the progress made so with regards to CRT and competitive exams. Dr. Patil informed that these courses should be of minimum 30 hours.

7. Dr. Donthuwar further told that the some companies like Niluwar lab, Mastersoft ERP would be conducting placement drives. They would also work for internships.

8. Dr. Deshpande proposed to initiate student projects for developing virtual lab in physics.

9. Dr. Donthuwar informed starting workshops by Dr. Meshram on LED bulbs, Dr. Phonde on detergent production and course on solar energy.



by Dr. Jorwami.

- Meeting ended with thanks and refreshment.

Jivan

Dr. Jeevan R. Dontulwar  
IQAC Chairman and  
Principal

Rina

Dr. Rina Sopher  
IQAC Co-ordinator

**ATR of the IQAC meeting held on 04 December 2021**

1. As per the feedback given by the students on curriculum in 2020-21, the college had applied for new courses/ additional subject, etc. Subsequently, the college has received approval from the Govt. of Maharashtra and the RTM Nagpur University, Nagpur in 2021-22 and the college has started offering these courses.
2. Short term courses of 30 hrs duration have been conducted.
3. The students were encouraged to appear for interviews conducted by Yalamanchili and Salesforce and few were appointed.
4. The proposal for providing seed money to Physics and Chemistry research laboratories has been accepted positively by the management and will be sanctioned soon.
5. Proposal for development of Innovation Ecosystem is under consideration by the management.
6. Students of Electronics department successfully organised a symposium.

Dr. Rina S. Saha  
IQAC coordinator



Dr. Jeevan R. Dontulwar  
Principal

**Shri Mathuradas Mohota College of Science, Nagpur**

**Minutes of IQAC Meeting held on 18.02.2022**

The meeting of IQAC was held on February 18, 2022 at 02:00 pm in IQAC room.

After welcome to the members, meeting was called to order. Ms. Dhanashree Shastrakar was selected as the student member and was welcomed to the meeting.

With reference to the agenda, the minutes are as under:

Sr. No.	Agenda	Minutes
1.	Confirmation of minutes	The minutes of previous IQAC meeting were confirmed. The progress regarding the same was put forth by Dr. J. R. Dontulwar.
2.	Approval & submission of AQAR	Dr. Dontulwar informed the house about preparations for AQAR, SSR and NAAC accreditation. Ms S. D. Khalatkar, Dr. N. V. Palande, Dr. V. V. Soman and Prof. M. G. Dhonde mentioned about the problems faced while collecting data from staff members. Dr. Soman further mentioned that teachers should follow the time schedule for submission of data and provide the data in the prescribed format only. Dr. Dontulwar informed about procurement of software developed by MasterSoft ERP for collecting data as per the NAAC format. Dr. Fulzele suggested that the mechanism for data collection should be simpler.
3.	Preparation of SSR for upcoming cycle	Dr. Dontulwar suggested postponing the NAAC peer team visit after 2023-24. Dr. Jyoti Patil informed the members that even if the visit is postponed the assessment period would not change.
4.	Implementation of academic calendar and academic monitoring	Dr. R. Saha informed that the academic calendar of the college is prepared but authorities face problem while implementing it. Dr. Patil informed that after designing of the academic calendar, its implementation should be looked after by the IQAC coordinator. Dr. D. Deshpande mentioned that for academic monitoring, Academic Audit should be done. Dr. Patil mentioned that the visit of university appointed LEC can also be considered for academic audit. Dr. Deshpande informed that the LEC visits the college only for non-grant courses and cannot conduct audit for grant-in-aid courses.
5.	Budgetary provision for expenditure on books and equipment	Dr. Dontulwar mentioned that Shri A. K. Gandhi, President, NSM has approved ₹ 2,00,000/- for books. Dr. Patil insisted on sanctioning a budget for sports and cultural achievers.
6.	Approval for holding cultural activities of students & welfare programme for Non-teaching staff	It was approved by all members to hold cultural activities for students. Dr. Dontulwar informed the members that three programmes must be organised for the non-teaching staff.



7.	Establishment of Institutional Animal Ethical Committee	It was approved by all members that IAEC should be established and the proposal would be forwarded to the CDC and then to Management. Dr. Palande informed the composition of IAEC and the financial implications also.
8.	P.G. students to be motivated for writing research paper while doing M.Sc. project	Dr. Fulzele informed that M.Sc. students are already publishing research papers. It was also discussed to increase research activities for students.
9.	Any other	<p>Ms. Shastrakar proposed that more academic activities should be organised for students. She also informed that the hygiene should be improved in the girls' washroom and common room.</p> <p>Dr. N. D. Meshram suggested the award of incentives in the form of financial assistance to teachers publishing papers. However, the members unanimously felt that every research cannot be looked through financial angle only. Dr. Soman suggested establishment of a new five-member committee under the chairmanship of Prof. Dhonde to submit a report on financial implications and assistance for research publications.</p> <p>Dr. Fulzele informed the members that Department of Botany is in need of a laboratory urgently for M.Sc. and it would be difficult to conduct classes from next session. This was accepted and the proposal would be forwarded to CDC and then to the Management.</p>



Dr. R. S. Saha  
IQAC Coordinator



Dr. J. R. Dontulwar  
Principal

**ATR of IQAC meeting held on 18 February 2022**

1. The principal conducted a meeting with the staff members to streamline the collection of data for AQAR of 2020-21.
2. The work for academic audit has been expedited.
3. Books have been purchased from the fund sanctioned.
4. The college has started the process for establishment of Institutional Animal Ethical Committee.



Dr. Rina S. Saha  
IQAC coordinator



Dr. Jeevan R. Dontulwar  
Principal



Nagpur Shikshan Mandal's

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**Shri M. S. SHAH**  
Tel: 2426883

Secretary  
**DR. HARISH RATHI**  
Tel: 9730037001

Principal  
**DR. J. R. DONTULWAR**  
Tel: 9890943225

28/5/22

Sr. No.	Name	Designation	Signature
1.	Dr. Harish Rathi	Secretary, NSM	
2.	Dr. J. R. Dontulwar	Chairman	
3.	Dr. A. A. Fulzele	Member	
4.	Dr. V. V. Soman	Member	
5.	Dr. U. R. Sonparote	Member	
6.	Dr. S. G. Goswami	Member	
7.	Dr. M. G. Dhonde	Member	
8.	Dr. N. D. Meshram	Member	
9.	Dr. N. V. Palande	Member	
10.	Ms. S. D. Khalatkar	Member	
11.	Shri S. L. Dande	Alumni representative	
12.	Ms. Dhanashree Shastrakar	Students representative	
13.	Dr. Jyoti Patil	Member	
14.	Dr. Dilip Deshpande	Member	
15.	Shri Shyam Didolkar	Member	
16.		Non teaching staff	
17.	Dr. Rina Saha	IQAC Coordinator	





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02 June 2022

Discussions on the agenda of IQAC meeting held on 28.05.2022

1. The Chairman of IQAC - Principal Dr. J. R. Dontulwar welcomed all the members.
2. The IQAC coordinator Dr. Mrs. R. S. Saha read out the minutes of the last meeting and as there were no objections, the minutes were confirmed.
3. The compliance of the earlier IQAC meetings was read out by IQAC coordinator Dr. Mrs. R. S. Saha and it was decided to give an impetus to the issues discussed earlier like taking up the matter of pending civil and infrastructure development to the management through the secretary Dr. Harish Rathi. The shortcoming of classrooms was also discussed in the meeting.
4. The Alumni President Shri Satish Dande informed the Principal that as per the NAAC notification of 16 March 2022, written to All Higher Education Institutions there will be no extension provided to SSR and DVV submission by NAAC. Thus all IQAC members expressed their view that as our term for the 3<sup>rd</sup> cycle has expired in February 2022, it is mandatory for the institution to proceed to go for the accreditation process of 4<sup>th</sup> cycle.

However, the Principal Dr. J. R. Dontulwar said that as per that letter "no more extension is provided for submission of SSR and DVV for the institutions. All the higher education institutions have to submit the SSR within the stipulated time i.e., 45 days from the date of approval of IQA and the submission of DVV within 15 days from the date of clarification sent". He further said that there is no mention about the date of submission of



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- IIQA. The Secretary Dr. Harish Rathi was also view that that as there are many issues which need to be taken up so as to maintain 'A' grade acquired in the 3<sup>rd</sup> cycle, we should wait for some more time to go for the accreditation process.
5. The Principal was of the opinion that due to the pandemic many activities have been delayed. The college has to mainly work on infrastructure and it has to address many other issues in order to retain 'A' grade and hence it is not advisable to face NAAC before putting our house set right. He also informed that NAAC has given extension to many collages for the accreditation. So even we should apply for such extension.
  6. It was decided that from the academic session 2022-23, the report is to be submitted by each committee to the IQAC coordinator at the end of each academic year.
  7. It was proposed by Dr. Mrs U. R. Sonparote that there should be some lectures on stress management and gender equity for the students.
  8. Dr. M. G. Dhonde proposed to immediately take up the chemistry and physics laboratory development work.
  9. Principal Dr. J. R. Dontulwar said that it is essential to make all the class rooms ICT enabled with still stronger Wi-Fi connections. Even the PG class rooms should be Wi-Fi enabled.
  10. In order to enhance the employability of the students it was proposed by the Principal that the CRT classes will be conducted for all the students in the next academic session.
  11. It was decided to continue the IQAC student representative Miss Dhanashree Shastrakar, a student of M.Sc. SEM – II – Physics.
  12. It was further decided that no faculty will directly collect any money from the students for conduction of any department function. Whenever any amount is collected by the office, a proper receipt is given and hence there is lot accountability and faith of student in the



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- money collection process. For any student welfare function a pre-sanction must be obtained from the Principal and the management with pre-intimation to the IQAC coordinator.
13. As the superintendent and office representative in IQAC, Shri S. K. Dhote was to superannuate on 31 May 2022, all other IQAC members appreciated his services and wished him a good luck for his retired life.
14. The IQAC coordinator thanked all the members for their valuable inputs and attending the meeting.

Dr. J. R. Dontulwar  
Principal

Dr. R.S. Saha  
IQAC coordinator



**ATR of IQAC meeting held on 28 May 2022**

1. The college had applied for extension for reaccreditation process and received a letter from NAAC, Bangalore regarding the same.
2. A talk on '*Beti Bachao, Beti Padhao*' was planned.
3. The civil work for development and maintenance of Chemistry and Physics laboratories is completed.
4. With the aim of making all classrooms ICT enabled, the college has procured LCD projectors and has completed installation of the same in some classrooms.
5. CRT classes were successfully conducted at the commencement of the session 2022-23 for UG and PG students.

Dr. Rina S. Saha  
IQAC coordinator



Dr. Jeevan R. Dontulwar  
Principal