

SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR

Minutes of IQAC held on 16 December 2017

A meeting of the IQAC was called to discuss the points suggested as per new guidelines at 11.30 am in the principal's office on 16 December 2017.

Following members were present for the meeting:

Dr. S. G. Charalwar

Dr. R. S. Saha

Dr. M. G. Dhonde

Dr. A. A. Fulzele

Dr. S. G. Goswami

Dr. U. R. Sonparate

Following member did not attend the meeting:

Dr. Janbandhu

Business transacted:

1. It was discussed that the departments should send the activities undertaken by the teachers of the departments with necessary evidences like photographs and certificates of participation, etc.
2. It was decided that the committees should be formed for effective organization of IQAC seminar.
3. It was decided that every program planned during the session or the year should be implemented by the departments and then next year the number of activities should be increased with suitable modifications or inclusion of topics contemporary with the scenario.
4. Criterion wise committees should be formed for preparation of AQAR.
5. As the short term, bridge courses are run for Semester I, training programmes and certificate courses for other BSc and PG students should be organized. Coaching for NET, SET, MPSC, etc. examinations should be organized.

Dr. Rina S. Saha

IQAC coordinator and Vice-principal

SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR

ATR of IQAC Meeting held on 16th December 2017

1. The HoDs were asked to submit the annual reports at the end of every year.
2. The teachers have been asked to implement programmes planned at the beginning of the session effectively and plan the events in the next session in such a way that the growth of the institution is evident.
3. The IQAC members have been given the responsibility of individual criterion for filing of AQAR of 2017-18.
4. A few workshops and certificate courses were planned for implementation during 2018-19.



Dr. Rina S. Saha
IQAC coordinator and Vice-Principal

SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR

Minutes of IQAC held on 27 March 2018

A meeting of the IQAC was called at 3 pm in the IQAC room on 27 March 2018.

Following members were present for the meeting:

Dr. H. N. Rathi
Dr. Dilip Deshpande
Dr. S. G. Charalwar
Dr. R. S. Saha
Dr. A. S. Muktibodh

Dr. M. G. Dhonde
Dr. A. A. Fulzele
Dr. S. G. Goswami
Dr. U. R. Sonparote
Dr. J. A. Janbandhu

Business transacted:

1. Dr. Rina Saha informed the members that the NAAC has been emphasizing on student centric approach for teaching-learning and the outcome of the assessments,
2. She further informed that the Academic Audit should be carried out by external agencies.
3. Dr. Charalwar informed that the NAAC is also stressing upon
 - i. Value Added Courses
 - ii. Skill Development
 - iii. Short term courses
 - iv. Personal care of the students
 - v. Monitoring students
 - vi. Mentor-Mentee Scheme
 - vii. Quality of education
 - viii. Appointment of sufficient number of regular teachers.
4. Dr. Dilip Deshpande suggested that there should be policy for quality enhancement in which priorities should be given to –
 - i. Different methods of teaching
 - ii. Use of ICT, animations, smart-boards, projectors, computers, etc.
5. Dr. Rathi proposed that there should be formation of WhatsApp group for effective communication between students and teachers.
6. Dr. Rathi informed that the sanction plan for construction of four rooms has been submitted.

The meeting concluded with the permission of the chair.



Dr. Rina S. Saha
IQAC coordinator and Vice-principal

ATR for IQAC meetings held on 27.03.2018

1. The policy and format of AAA was accepted and it was decided to implement the same from next academic session.
2. It was decided to continue with the short term courses like Mushroom Cultivation, Sericulture, Soil testing, etc. from next session with necessary modifications and such short term courses were conducted.
3. The policy of monitoring committee of teachers, teacher-guardian scheme should be continued to be implemented to improve academics and discipline at all levels.
4. It was proposed to enhance the use of ICT based teaching - learning activity and it was observed that the teachers are making the use of the ICT facilities.
5. As per proposal, various subject and batch wise WhatsApp groups of students and teachers were formed for quick communication and guidance.



Dr. Mrs. R. S. Saha

IQAC Coordinator and Vice-Principal

SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR

Minutes of IQAC Meeting held on 27th April 2018 in IQAC hall.

Members were welcomed.

The quorum was established and the meeting was called to order.

Following members were present:

Dr. H. N. Rathi	Dr. Dilip Deshpande	Dr. A. A. Fulzele
Dr. A. S. Muktibodh	Dr. U. R. Sonparote	Dr. M. G. Dhonde
Dr. S. G. Charalwar	Dr. S. G. Goswami	Shri S. K. Dhote
Dr. R. P. Deshpande	Dr. J. A. Janbandhu	Dr. R. S. Saha

Following members were absent with intimation:

Shri S. L. Dande, Shri Shyam Didolkar and Shri Devendra Dasture

Business transacted:

1. Confirmation of minutes of the last meeting
2. The dates of one day seminar of IQAC were discussed.
3. Dr. Deshpande suggested that initially a brain storming session should be organised for the college staff to decide the policies and practices for quality teaching.
4. Dr. R. S. Saha, Coordinator IQAC informed the house that as per new guidelines prescribed by NAAC, more focus will be on students satisfaction survey and outcome based education. It was decided that every teacher will maintain students' attendance, classroom teaching and course completion.
5. Dr. Charalwar highlighted the suggestions by the NAAC committee with particular stress upon the Value added courses and Skill development amongst the students.
6. Dr. Charalwar further suggested that the academic audit should be conducted by an external agency so that the courses run by the institute have a higher credibility.
7. Dr. Charalwar informed that necessary formalities of women's hostel of our college have been completed. Dr. Deshpande enquired about the availability of resident warden's quarter in the building.
8. Dr. Goswami suggested to appoint class teachers in-charge for attendance verification and Dr. Rathi asked to form groups of parents on social media to maintain connectivity between parents and teachers.
9. Dr. Deshpande suggested that there should be a policy for quality enhancement of teaching learning in which priorities should be given to the use of ICT in addition to use of blackboard based method of learning.
10. Dr. Deshpande further informed that students should be motivated to publish their work.
11. Dr. Deshpande also added that the teachers should upload study material and question banks on social media.
12. Dr. Charlawar informed the members that the college has received roster approvals for appointment of PG teachers.
13. Dr. Rathi Secretary NSM, enquired about the delay caused in acquiring these approvals before the LEC in February 2018. Dr. Charalwar explained the circumstances that led to the delay of dispatch of the documents for approval.
14. Dr. Charalwar informed that the approvals of CHB teachers have been received from RTM Nagpur University, Nagpur.



Dr. Rina S. Saha
IQAC coordinator and Vice-Principal

SHRI MATHURADAS MOHOTA COLLEGE OF SCIENCE, NAGPUR

ATR of IQAC Meeting held on 27th April 2018

1. The committees have been formed for effective organization of the national seminar on teaching-learning process.
2. From the academic session 2018-19, the feedback by the stakeholders was conducted online.
3. Skill developmental courses were conducted for BSc Semester I students.
4. Teachers were encouraged to make use of ICT facilities in addition to conventional mode of teaching and accordingly some of the teachers have started using ICT tools and online resources.
5. The process for appointment of PG teachers has been initiated.
6. CHB teachers have been appointed after getting the approval from RTM Nagpur University, Nagpur.



Dr. Rina S. Saha
IQAC coordinator and Vice-Principal