

5.2.1 Number of placement of outgoing students during the year

Year	Name of student placed and contact details	Program graduated from	Name of the employer with contact details	Pay package at appointment
2020-21	<b>Krushna Sanjay Naghate, Tele:</b> 7410198077,naghatekrushna@gmail.com	B. Sc.	The Space Element designing studio & devloper lab, <b>Tele: 7798289308</b>	1.2 LPA
2020-21	<b>Atal Dinesh Gupta, Tele:</b> 7745857870, atal111gupta@gmail.com	B.Sc.	Infexn laboratories Pvt. Ltd <b>Tele:022-25836546</b>	3 LPA
2020-21	<b>Harshada Bambode, Tele:</b> 7769091665, harshadabambode23@gmail.com	B.Sc.	Tata Consultancy services <b>Tele:+91 471 6629400</b>	1.9 LPA
2020-21	<b>Yogita Pimple, Tele:</b> 8459606815, sakshipimple42@gmail.com	B. Sc.	Wipro Limited <b>Tele: NA</b>	1.8 LPA



*Jivani*  
Principal  
S.M.M. College of Science  
Nagpur

Date: October 22/10/2021

## **Krushna Naghate**

+91 7410198077

Nagpur

[krushnanaghate25@gmail.com](mailto:krushnanaghate25@gmail.com)

Dear Krushna Naghate ,

I am delighted & excited to welcome you to The Space Element as a **Web Developer (Intern)**. At **TSPACEE DESIGN STUDIO LLP (The Space Element)**, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly meaningful job experience with The Space Element.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

**Congratulations!**

Manish Sinha

Managing Director

The **Space** Element

## EMPLOYMENT BOND OR CONTRACT CUM APPOINTMENT LETTER

THIS AGREEMENT is made on the (present date) 22/10/2021 between (Organisation Name) **TSPACEE DESIGN STUDIO LLP(The Space Element)**, a company registered under the Companies Act, 1956 and having its registered office at. No. (Address) 103, Ganraya Heights, Near vishal mega mart, Bhnade plot square Nagpur-24(hereinafter called the “company”) of the one part and **Mr. Krushna Naghate** residing at (Address of the employee) 148/D Vaishnavdevi Nagar, Nagpur-26 (Hereinafter called the “Employee”) of the other part.

### WHEREAS

The company is desirous of appointing **Mr. Krushna Naghate** as its (Designation) Web Designer & Developer(**Intern**) and the Employee has agreed to on the terms and conditions outlined here below.

### NOW THIS AGREEMENT WITNESSES AS FOLLOW:

The said (Name of the appointee) Mr. Krushna Naghate hereby appointed as the (Designation) **Web Designer & Developer(Intern)**. of the company and he will hold the said office, subject to the provisions made hereinafter, for the term of (Duration with the organisation) **“1 year”** from the date of this agreement. As a guarantee you are agreed to keep your all-original education certificates with the custody of (Organisation Name) TSPACEE DESIGN STUDIO LLP(The Space Element).

1. Your monthly salary package will be decided once you start live project and delivers on time. Based on the periodic reviews your compensation package may

differ as per the compensation Policy applicable to other employees of your category in respective department.

2. The Employee shall perform such duties and exercises such powers as may from time to time be assigned to or vested in him by the Board of Directors of the company.
3. You will be working full time (8 hours) for the duration of the job. There will be catch ups scheduled with your mentor to discuss work progress and overall job experience at regular intervals.
4. All the work that you will produce at or in relation to The **Space** Element will be the intellectual property of The **Space** Element. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.
5. The Employee shall, unless prevented by ill health or any unavoidable cause, during the continuance of the term of his office devote his whole time, attention and abilities to the business of the company.
6. The Employee shall obey the orders from time to time of the Board of Directors of the company and in all respect conform to and comply with the directions given and regulation made by the Board. She shall well and faithfully serve the company to the best of his abilities and shall make his utmost endeavours to promote interests of the company.

7. The company may terminate this agreement at any time before the expiry of the stipulated term by giving one month's notice in writing to him. The company can terminate your contract any time if you-

- Commit any material or persistent breach of any of the provisions contained.
- Be guilty of any default, misconduct or neglect in the discharge of your duties affecting the business of the company.
- If you break the bond rule and you want to resign your job before the completion of bond period you have to pay sort of amount as a penalty whatever company will decide at that time.

**“I have negotiated, agreed, read and understood all the terms and conditions of this Job letter as well as EMPLOYMENT BOND to and affix my signature in complete acceptance of the terms of the letter.”**

Date:

Signature of Candidates

Place:

Krushna Naghate You

will be reporting to the below mentioned address:

**The Space Element**

103, Ganraya Heights, Beside Indian Oil petrol pump, near Vishal Mega Mart, Bhande Plot Square,  
Nagpur, Maharashtra 440024

Please indicate your acceptance of this offer by signing and returning this with your some documents like Aadhar Card and the aforementioned contingent documents by 25/10/2021.

We welcome you to the Organisation and are confident that the Company will benefit from your valuable experience.

If you have any further questions, please contact our office at any time. We look forward to hearing from you.

With best wishes,

Sincerely yours,

Manish Sinha,

HR Department and Managing Director,

The **Space** Element.

Candidate Details:

Name: Krushna Naghate

Mob No: +91 7410198077

Mail Id: krushnanaghate25@gmail.com

Sign of Candidate

Krushna Naghate



IFX/HR/ILPL10082  
05-11-2021

To,

**Mr. ATAL DINESH GUPTA**  
**Plot no. 564, new Nandanvan layout,**  
**Nandanvan Nagpur**  
**Maharashtra - 440009**

**Dear Atal,**

Congratulations and welcome to **InfeXn Laboratories Pvt. Ltd. Thane.**

Further to your acceptance of our employment offer, we have the pleasure in appointing you as “**Area Sales Manager** with effect from **18-Oct-21** . Your appointment is on the terms and conditions stipulated herein.

#### **Salary & Benefits**

Your basic salary has been fixed Rs **8800** Per month. The details of your entitlements with regards to other allowances/benefits are provided in enclosed **Annexure I**.

#### **Workplace**

You are initially appointed to work in our Nagpur Head Quarter.

Based on business requirements, you may be temporarily or permanently transferred to any other location of **InfeXn Laboratories Pvt Ltd** or to its associate companies or business associates anywhere in India at the sole discretion of the company.

#### **Service conditions**

You shall serve the company diligently and to the best of your skills and ability. You shall perform the duties entrusted to you with high standard of initiative and efficiency. You shall at no time refuse to do any work/activities as allotted to you by your supervisors. You shall endeavor to increase your knowledge and skills through execution of jobs assigned to you from time to time. You will always be governed by rules and regulations of the company during your employment in the Company.

The Company, however, reserves the rights to add, alter and amend the said conditions as may be considered necessary from time to time.





### **Working hours**

You will be governed by the working hours prevailing in the organization. You will be notified of your actual duty timings from time to time. You may also be required to work in shifts as and when considered necessary by the Company. Since we are into healthcare industry, you would be required to work on public holidays on roster basis.

### **Probation and Confirmation**

You shall be on probation of 6 months with effect from 18-Oct-21 . The probation period may be extended by the Company at its sole discretion. During the probation period or any extension thereof, either party is at liberty to discontinue the appointment without notice, compensation or giving any reasons thereof.

On successful completion of probation or any extension thereof, you will be confirmed in the services of the Company by issuing a confirmation letter mentioning the effective date of such confirmation. Until the time the letter is issued, you shall be deemed to continue probation period. Thereafter your employment will be subject to termination by 1 months' notice on either side.

While the company reserves the right to pay you 1 month's salary (basic salary only) in lieu of the notice, you cannot pay the company in lieu of the notice to be served.

Your performance will be evaluated periodically and growth in your career purely depends upon the appraisals from your superior.

### **Leave**

Company provides 08 paid public holidays per annum. You will be on probation for 6 months from the date of commencement of your service.

Company provides 06 Casual Leaves per annum and on completion of six months, employee is eligible for 16 Earned leaves per annum (on pro-rata basis). Loss of pay will not be permitted in first 6 months of service.

### **Confidentiality**

Please note that your compensation is personal and strictly between you and the Company. It has been determined based on numerous factors such as your education, experience, specific skills, and professional merit. We advise you to use discretion in handling this information and any subsequent revisions made therein.





### **Background verification**

Your appointment is conditional and subject to satisfactory reference and background checks (education, employment history and other details furnished by you in your application).

It is also contingent upon your ability to work for the Company without restriction (e.g., non-compete obligations or other restrictive clauses with any previous employer).

In case, any information given by you is found to be false or incorrect at any point in time of your employment, the appointment will be deemed void ab initio and liable for termination without any notice or salary in lieu of notice.

### **Residential Proof**

The address as indicated in your application for appointment shall be deemed to be correct for sending any communication to you. Any communication sent to you at the given address shall be deemed to have been served upon you. You shall inform the change in residential address, if any, in writing to the Company within three days from the date of such change.

To remain competitive in the business, our Company undertakes number of programs or initiatives like Benchmarking, Continuous improvement, Cost reduction, Training and Development, etc. You are required to actively participate and contribute to such programs and initiatives.

Based on your declaration, we have recorded your date of birth as 06-Jan-01.

We welcome you as a member of **InfeXn Laboratories Pvt Ltd** and look forward to your long and fruitful association with the Company. Kindly return the duplicate of this letter and the Annexure, duly countersigned at the place provided therein, in token of your understanding and acceptance of the above.

Place of posting, Reporting Authority, and the Department to work may change from time to time as per the need of the Company.

Thanking You

Yours truly,

**For InfeXn Laboratories Pvt Ltd.**



**Sachin Bhole**  
Managing Director

**ANNEXURE – I**

Breakup of the CTC Rs. **290676** per annum

CTC for Mr. ATAL DINESH GUPTA W.E.F 18-Oct-21

Pay Head	Monthly	Annual
<b>A) Entitlements:</b>		
Basic	8800	105600
H.R.A	4400	52800
Special All.	8800	105600
<b>Gross Salary (A)</b>	<b>22000</b>	<b>264000</b>
<b>B) Statutory &amp; Other Benefits:</b>		
Employer's PF Contribution	1800	21600
Employer's ESIC Contribution	0	0
Gratuity (If Applicable)*	423	5076
<b>Total Benefits (B)</b>	<b>2223</b>	<b>26676</b>
<b>Total CTC (A+B)</b>	<b>24223</b>	<b>290676</b>
<b>C) Deductions:</b>		
Professional Tax	200	2500
Employee PF	1800	21600
Employee ESIC	0	0
<b>Total Deduction</b>	<b>2000</b>	<b>24100</b>
<b>In hand Salary (A-C)</b>	<b>20000</b>	<b>239900</b>

\***Gratuity:** The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amount will be determined in strict accordance with the provisions of the Payment of Gratuity Act, 1972, including but not limited to the minimum service periods set forth therein.

Date: 05/11/2021

Verified:





**Ref: TCSL/DT20218682108/1663232/Hyderabad**

**Date: 26 November 2021**

MS. HARSHADA PRAMOD BAMBODE

Old Dighori Umred Road,  
Near Hanuman Temple, Nagpur,  
Maharashtra-440034.  
Tel# 917769091665

**Sub: Joining Letter**

Dear Ms. Harshada Pramod Bambode,

We would like to take this opportunity to extend a very warm welcome to TATA Consultancy Services Limited (TCSL) family.

We are pleased to inform you that your joining date at TCSL will be **06th December 2021** , your joining location is **Nagpur** , work location is **Nagpur** and your stream is **CBO** . This has been provided considering your preference and business requirements.

Your wellbeing is our utmost priority in the current COVID-19 pandemic scenario across India. Keeping this in mind, and the regulations enforced by various states at this point, we have internally enabled a virtual onboarding process for our future TCSers. For the Virtual Onboarding Process, **you will not be required to physically report at the TCS offices on the date of your joining** .

TCS XP HR Team will reach out to you over email in the next few days to guide you further on the virtual onboarding process and steps to be taken to prepare yourself for onboarding.

Congratulations on completing the first phase of your learning through TCS Xplore Program. We appreciate your passion towards learning which has helped you to perform well. You are now set to experience learning through our coveted TCS Xperience Program.



## **TCS Xperience Program**

Learning is a way of life at TCSL. The TCS Xperience Program will open a world of opportunities and help you to scale greater heights in your professional life.

The program is carefully designed to develop software engineering skills, nurture professionalism and inculcate a process mindset. This program provides the perfect platform to polish the skills you have gained through the TCS Xplore program, making you 'project ready'.

The duration of your TCS Xperience Program is based on your performance in TCS Xplore program and business requirements.

The program has regular assessments based on pre-defined learning objectives. You are expected to meet the required standards during the TCS Xperience Program. In case, the performance does not meet the expectations, the management reserves the right to either extend your program or take appropriate action.

As communicated through various forums during the recruitment process, your appointment is subject to completion of your final academic (UG/PG) course within the stipulated time as specified by your University/Institute and as per TCSL selection guidelines. You also have to fulfill all the TCS eligibility criteria as stated in the Offer letter.

Kindly confirm your acceptance of this program by clicking on the 'I Accept' button in Nextstep portal. We encourage you to join us on the specified date to enjoy the benefit of timely processing and avail better opportunities.



We look forward to you joining us on an enriching career with TCSL. Together, let us take this organization to greater heights!

Gear up to experience the future!!

Warm regards,

**Janardhan S**  
**Global Head - Talent Development**



[Click here](#) or use a QR code scanner from your mobile to validate the joining letter



## APPOINTMENT LETTER

**5 October, 2021**

Dear **Yogita Pimple**,

This is with reference to discussion you had with us recently. We are pleased to offer you the position of a **Associate** on the following terms:

### **1. Place of Employment and Timing:**

1. Your initial place of work will be at **IN-Pune**. However, your services are transferable, and may be assigned, after reasonable notice, to any location in India or abroad where the company or its affiliates conducts business. The duties to be performed by you hereunder shall be performed in such locations as are reasonably necessary or appropriate to carry out your duties hereunder, subject to reasonable travel requirements on behalf of the Company from time to time.
2. You will be expected to attend office - except when traveling on business during working hours/shifts as may be decided by the Company.

### **2. Compensation and Benefits:**

1. Compensation. As compensation for services to be rendered pursuant to this letter, the Company shall pay you an annual basic salary of **Rs 72000**. Other allowances / reimbursements as due to you are detailed in Annexure I.
2. You will be provided with a Comprehensive Medical Insurance and will also be covered under the Group Personal Accident Insurance, while on Company business.
3. You will be provided with Retirement Benefits namely, Provident Fund and Gratuity, in accordance with the laws of the country, and/or, as per company policy.
4. Your compensation shall be reviewed on the basis of merit and will be at the sole discretion of the company.

### **3. Reimbursement of Expenses:**

The Company will reimburse you for reasonable travel, and other business expenses incurred in connection with the performance of your duties hereunder, in accordance with the policy of the Company with respect thereto.



#### **4. Leaves:**

You shall be entitled to reasonable periods of leave as per company policy (to be taken by agreement with the Company) with full pay. Entitlement & accumulation of the leave will be as per company policy.

#### **5. Term:**

Employment period shall commence on **6 October, 2021** and you will be on probation for a period of six months from the date of your joining the company. During this time, your appointment is terminable by one month's notice by either party or one month's salary in lieu thereof:

1. You will be deemed to continue on probation until you are confirmed, and the confirmation is communicated to you in writing. After confirmation, your appointment is terminable by two months' notice by either party or two months' salary in lieu thereof. Wipro reserves the right to pay or recover salary in lieu of notice period. Further, the Company may, at its discretion relieve you from such date as it may Deem fit even prior to the expiry of the notice period given by you. However, if the management desires you to continue the employment during the notice period, you shall do so.
2. During the term of employment, your performance and suitability for the roles will be continuously monitored and evaluated. Given the nature of your role, which is dependent on customer requirement, you would have to clear assessments prescribed by Wipro from time to time. In the event you fail to meet the prescribed measurement criteria as defined for your Process/Function or there is no suitable role available for you based on company requirement, the company reserves the right to terminate your employment in accordance with the bench policy. If you remain absent from work without authorization or reasonable explanation for more than seven consecutive working days, it will be presumed that you are no longer interested in working for Wipro and have voluntarily abandoned your services. In such a case, your employment with Wipro will stand terminated. In the event of termination of employee's services arising out of integrity, misconduct & disciplinary proceedings, no notice will be required from the company's side. In such case, you will not be entitled to any statutory compensation

#### **6. Retirement:**

You will automatically retire on attaining the age of 58 years. You may be retired earlier if found medically unfit.



## 7. Confidentiality:

1. During the course of its business, the Company is required to keep confidential, the information about its Customers and itself and for that purpose to ensure the same from each employee assigned to perform services for the Company/its Customers and each employee who obtains or is in a position to obtain any information or materials.
2. During the normal course of business, it may be imperative to record / monitor all calls made by you in order to assess quality, as applicable. This clause by no means would impede upon your working ability / capacity and should be taken in light of company procedures and policies.
3. You shall therefore regard and preserve as confidential all information related to the business and activities of the Company as well as its Customers, their clients, suppliers and other entities with whom they do business which may be obtained by them from any source or may be developed as a result of any of the said agreements with the Company's Customers. You shall hold such information in trust and confidence for them and not disclose any such information to any person, firm or enterprise, or use any such information for your own benefit or the benefit of any other party, unless authorized by the Company.
4. You shall not directly or indirectly, engage or assist others to engage in, any activity or conduct that violates the provisions of this Clause.
5. You acknowledge that the information, observations and data concerning the Company and/or the Customers provided to you, is and shall continue to be the property of the Company and/or its Customer's, as the case may be and that you shall not be entitled to any right or license in relation to the said information, nor shall you copy, reproduce, publish, distribute, adapt, modify or amend any part thereof, without the prior written consent of the Company/the Customers, as the case may.
6. You are not a party to or aware of any agreement, obligation or restriction that prevents or prohibits you from complying with these obligations and you agree to take any other steps reasonably required and/or appropriate to ensure compliance with the obligations set forth herein.
7. You understand that if you threaten to or actually breach or fail to observe any of the obligations set forth in this Clause, Company will be subject to irreparable harm, which will not be adequately satisfied by damages and you therefore agree that the Company shall be entitled to injunctive relief and/or any other remedies permitted, to ensure and enforce your compliance with these obligations in the unlikely event you do not comply with them; provided, however, that no specification herein of any a particular legal or equitable remedy shall be construed as a waiver, prohibition or limitation of any legal or equitable remedies available to the Company.
8. You shall deliver to the Company upon cessation or termination of your employment, or at any other time the Company may request, all memoranda, notes,

plans, records, reports, computer tapes and software and other documents and data (and copies thereof) relating to the said, or the business of the Company or any affiliate or its Customers which you shall then possess or have under your control.

You agree that, notwithstanding the cessation or termination of your Employment, the confirmations and undertakings under this Clause shall always continue in full force and effect.

## 8. NONCOMPETE

In the course of your employment with Wipro you will be providing services to customers or clients of Wipro during which process you would be handling sensitive information including but not limited to information of key customers of Wipro, competitor information, customer sensitive information ('Confidential Information'). You acknowledge and recognize that Confidential Information available to you, if leaked, would cause irreparable harm to Wipro and its protection is of utmost importance to Wipro. You confirm that for a period of six (6) months after separation of your employment from Wipro (irrespective of the circumstances of or the reason for the separation), you will not accept any offer of employment from a customer or client with whom you have interacted or worked in a professional capacity representing Wipro during the six (6) months preceding the date of separation

## 9. Whilst employed by the company, you:

1. Will not engage in any external activities of a commercial nature
2. Will not engage in any activity of a non-commercial nature without prior written approval of the Company.
3. Will be required to effectively carry out all duties and responsibilities assigned to you by your supervisor and others authorized by the Company to assign such duties and responsibilities. Your performance will be subject to annual appraisal by your supervisor.
4. Will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all Company policies and procedures.
5. You agree that you shall not directly or indirectly, share, discuss your compensation details, in full or part, with any person in or outside the organization other than those authorized to do so.
6. Will maintain best standards of personal health and should necessarily be medically fit to perform your duties

## Other Provisions

1. **Language.** This appointment letter was originally drafted in the English language. If it is translated into any language other than English, the provisions of the original English language version shall control in the case of any asserted conflict in terms.
2. **Governing Law.** This appointment shall be governed by and interpreted in accordance with the laws of India.
3. You shall be governed by the "Service Agreement" as applicable to you

It is understood that your date of joining **Wipro Limited**, will not be later than **6 October, 2021** failing which this offer will automatically stand revoked without any further notice.

Please sign and return the duplicate copy of this letter in token of your acceptance of the terms described in this letter.

We wish you a long and mutually beneficial association with us.

**Yours faithfully,  
For Wipro Limited.**



**Sandesh Kumar**  
General Manager - Talent Acquisition

**I accept the terms of this letter.**

**Signature: E-Signature Signature**

**Date: E-Signature Date**

**Name: Yogita Pimple**

## ANNEXURE I

<b>Name</b>	<b>Yogita Pimple</b>
<b>Designation</b>	<b>Associate</b>
<b>Date Of Joining</b>	<b>6 October, 2021</b>
<b>Level</b>	<b>AA</b>
<b>Basic</b>	<b>72000</b>
<b>House Rent Allowance</b>	<b>36000</b>
<b>Bonus</b>	<b>16800</b>
<b>WBP</b>	<b>33889</b>
<b>PF</b>	<b>12691</b>
<b>Gratuity</b>	<b>3463</b>
<b>ESI</b>	<b>5157</b>
<b>Target Cost To Company (per Annum)</b>	<b>180000</b>

## **ANNEXURE II**

### **CONFLICT OF INTEREST**

Wipro Limited has adopted a conflict of interest policy in respect of its employees. This policy is intended to avoid conflict between the personal interest of an employee and the interest of the company in dealing with the suppliers, customers and all other organizations or individuals doing or seeking to do business with Wipro.

Noted below are a few examples of 'conflict of interest':

1. For an employee or any dependent member of his family to have an interest in any organization, which has business dealings with the company, where there is an opportunity for preferential treatment to be given or received, except where such an interest comprises securities in widely held corporations which are quoted and sold on open market or the interest is not material.
2. For an employee or any dependent member of his family to buy, sell or lease any kind of property, facilities or equipment from or to the company or any affiliate or to any company, firm or individual who is or is seeking to become the contractor, supplier or customer, except with the knowledge and consent of top management.
3. For an employee to serve as an officer, director or in any other management capacity or as consultant of another company or organization doing or seeking to do business with the company or an affiliate except with the knowledge and consent of top management.
4. For an employee to use or release to a third party any data on decisions, plans, competitive bids or any other information concerning the company, which might be prejudicial to the interest of the company.
5. For an employee or any dependent member of his family to accept commission, a share in profits or other payments, loans (other than with established banking or financial institutions), services, excessive entertainment and travel or gifts of more than nominal value from any individual or organization, doing or seeking to do business with the company.

I have read and understood the above mentioned 'Conflict of Interest' policy and I declare that there is no 'Conflict of Interest' in my employment. If in future any conflict arises, I will inform top management.



## ANNEXURE III

### PERSONAL INFORMATION AS REQUIRED UNDER INFORMATION TECHNOLOGY ACT 2000

I **Yogita Pimple**, confirm that I am voluntarily sharing my Personal Information with Wipro Limited ('Wipro') for the following purposes:

1. Validating my Curriculum Vitae and retaining records on the same for any future reference/verification
2. Processing my job application including background verification checks and medical checks
3. Employment-related actions including record keeping, processing compensation and benefits and any action required in the context of my employment with Wipro.

In this context, I also agree to the retention of such Personal Information by Wipro for any future reference/verification and authorize Wipro to transfer the same to a third party. I understand that 'Personal Information' means any information, relating to me that is available with Wipro and is capable of identifying me.

**Name: Yogita Pimple**

**Signature: E-Signature Signature**

## ANNEXURE IV

### CONSENT FOR RANDOM OR REASONABLE SUSPICION DRUG TEST

I am aware that Wipro has a policy which stipulates that employees while at work cannot be under the influence of any narcotic drugs, psychotropic substances and/or alcohol so as to ensure a healthy work force. To ensure the adherence of this policy, Wipro might be required to collect specimen of employee's hair, urine, blood, or any other relevant bodily sample, as may be required (hereinafter the "Sample") and submit it for drug test screening (hereinafter "Test").

I hereby **Yogita Pimple**, consent to allow Wipro Limited (hereinafter "Wipro") to collect Sample from me for the Test.

In furtherance of the above stated:

1. I understand that the Test shall be conducted on random basis without any prejudice to anyone.
2. I authorize Wipro to share the Sample with Wipro's authorized vendor for the purpose of processing the Sample and making the result available to Wipro.
3. I understand that Wipro provides adequate security measures to safeguard the information resultant from the Test and all other personal data associated with it.
4. I understand that neither Wipro nor any authorized third party under clause (3) above shall retain the data collected in respect of the Test for period no longer than as required for statutory purposes and the data shall be suitably destroyed thereafter.
5. I understand that Wipro is entitled to initiate suitable actions against me including but not limited to disciplinary action based on the Test results.
6. I understand that Wipro may notify and publish the information resultant or ancillary to the Test if obliged under law to do so.

**Name: Yogita Pimple**

**Signature: E-Signature Signature**

**Place: IN-Pune**

**Date: E-Signature Date**

For more details please refer to the policies on **myWipro > App Store > Information > My Policies > India**